

CROWBOROUGH TOWN COUNCIL

To all Members of the **COMMUNICATIONS and EVENTS** Committee (with copies to all other Members for information).

You are summoned to attend a meeting of the **COMMUNICATIONS and EVENTS** Committee to be held at the Town Hall, The Broadway, Crowborough on Tuesday 28th April at 7.30 pm when it is proposed to transact the following business:-

Town Clerk
21st April 2015

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Questions from members of the public (15 minutes maximum)

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - 3.1 **Minutes of the meeting held on 24th February 2015**
 - 3.2 **Update on matters outstanding**
 - **Display of historical items**
4. **EVENTS**
 - 4.1 **To review Officer's Report on recent events:**
 - **Town Conference – 4th March**
 - 4.2 **To review Officer's Report on forthcoming events:**
 - **Montargis Reception – 30th April**
 - **Boundary Walk – 10th May**
 - **Sussex Day – 16th June**
 - **Armed Forces Week – 27th June to 4th July**
 - **Summer Fair – 11th July**
5. **TWINNING WITH HORWICH**
 - 5.1 **Report on 25th anniversary events**
6. **COMMUNICATIONS**
 - 6.1 **Newsletter**
 - 6.2 **Website**
7. **FINANCE**
 - 7.1 **Management Accounts to 28th February and 31st March 2015 (the reports at 31st March are noted subject to year end adjustments)**
8. **URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA**

Officer's Report
Communications and Events Committee Meeting – 28th April 2015

4. EVENTS

4.1 Recent Events

Town Conference – 4th March

The Town Conference was held in the main church at All Saints due to the number of residents attending the conference. This worked well with the sophisticated PA system. Chris Kempshall gave a very interesting talk on East Sussex County Council's WW1 project and Katy Bourne talked about her role as Police and Crime Commissioner for Sussex.

4.2 Forthcoming Events

Montargis Reception – 30th April

The reception for our French visitors will commence at approximately 5.30pm. Invitations to Councillors have been sent out. It is anticipated that there will be 80 people at the reception.

Boundary Walk – 10th May

A pre – walk has been organised to take place on 23rd April with the Wealden walkers.

An email was sent to Councillors on the 24th March asking for volunteers to lead the walk. Unfortunately to date we are still without a leader.

Jaqi Taylor of Crowborough Vale W.I. has very kindly agreed to distribute refreshments at the halfway point.

Posters will be displayed in the Town Council boards from 27th April.

Sussex Day – 16th June

Organisation of the event continues and there is now a full programme of entertainment which includes Herne School performing a dramatisation of the Magna Carta and Newick Folk. Unfortunately Applause 15 is unable to perform due to the length of the event. However, the group has indicated that Crowborough may be considered for the Summer Fair 2016.

Crowborough Vale W.I. has kindly volunteered to run the tea tent.

Chris Grose has once again kindly volunteered to run the beer tent to raise money for charity. Mr Grose is looking into selling locally brewed beer.

Armed Forces Week – 27th June to 4th July

A flag flying ceremony will take place on Saturday 27th June at Montargis Terrace at 11.00am.

Crowborough Royal British Legion will be represented and its standard will be on parade together with local cadet units who will also parade their standards.

Summer Fair – 11th July

36 stalls have been booked.

'The Great Crowborough Cake Off' is gathering momentum and will be taking place.

Full event information, together with a plan of Area 1 and gate passes, will be sent to all involved in the event from week beginning 11th May.

5. TWINNING WITH HORWICH

5.1 Report on 25th anniversary events

Cllr Richard Silvester, Town Mayor of Horwich, and Cllr Ron Reed, Town Mayor of Crowborough signed the 25th anniversary charter at the full council meeting held on the 10th March in the Town Hall in Crowborough. Cllr Silvester was presented with a painting of Crowborough Cross by a local artist.

Cllr Ron Reed travelled to Horwich, accompanied by Cllr Elizabeth Fermor and Cllr Philip Fermor, on the 19th March to sign the anniversary charter in Horwich.

Sporting events

Arrangements are in hand to welcome a group of cyclists from Horwich 15th May. There may also be a football match taking place in August.

6. COMMUNICATIONS

6.1 Newsletter

Issue 2 will be distributed at the end of April.

The copy deadline for the next issue of the newsletter will be 26th May.

6.2 Website

For the month to 6th April there were 3037 visits to the Council's website. The consultation on the proposal to purchase the Pine Grove offices featured on the Council's website and 1034 valid responses were received online.

Social media continues to provide an effective method of engagement with members of the public. An article on the Cllr vacancies to be filled by co-option was viewed by 208 people on Facebook on the first day.