



Cllr David Larkin declared a personal and prejudicial interest in matters relating to Pine Grove, the Community Centre and Bluebell Wood, due to being a Director of Crowborough Community Association.

Cllr George Moss declared a personal and prejudicial interest in matters relating to Pine Grove, the Community Centre and Bluebell Wood, as his wife, Cllr Kay Moss, is a Wealden District Councillor.

Cllr Kay Moss declared a personal and prejudicial interest in matters relating to Pine Grove, the Community Centre and Bluebell Wood, due to her position as a Wealden District Councillor.

Cllr Ron Reed declared a personal and prejudicial interest in matters relating to Pine Grove, the Community Centre and Bluebell Wood, due to his position as a Wealden District Councillor.

Cllr Greg Rose declared a personal and prejudicial interest in matters relating to Pine Grove, the Community Centre and Bluebell Wood, due to his position as a Wealden District Councillor.

Cllr Neil Waller declared a personal and prejudicial interest in matters relating to Pine Grove, the Community Centre and Bluebell Wood, due to his position as a Wealden District Councillor.

#### Dispensations

As reported at Council meetings 18<sup>th</sup> June, 14<sup>th</sup> July, 8<sup>th</sup> September and 29<sup>th</sup> September 2015, dispensations have been granted to the following Councillors to participate and vote in matters relating to Pine Grove offices and the freeholds of the Crowborough Community Centre and the Bluebell Wood:

Cllr Peter Ellefsen  
Cllr David Larkin  
Cllr George Moss  
Cllr Kay Moss  
Cllr Ron Reed  
Cllr Greg Rose  
Cllr Neil Waller

#### **APOLOGIES**

Cllr Matthew Street – business reason  
Cllr Sandra Timms – personal reason

District Cllr Stephen Isted  
District Cllr Jeannette Towey

Cllr Ron Reed informed members that he has received a letter of resignation from Cllr Heather Rogers.

**COMMITTEES**To agree Delegation Arrangements and Terms of Reference for Committees

**7724 RESOLVED** to accept the Delegation Arrangements and Terms of Reference for Committees.

To agree the membership of each committee

**7725 RESOLVED** to agree committee membership as follows:

**Communications & Events**

Quentin Burch	David Larkin	Kay Moss	David Neeves	Alan Penney
Ron Reed	Greg Rose	Wendy Scrace	Matthew Street	Sandra Timms

**Environment**

Maggie Brain	Quentin Burch	Martyn Garrett	Kay Moss	David Neeves
Alan Penney	Ron Reed	Greg Rose	Wendy Scrace	Matthew Street
Sandra Timms				

**Finance & General Purposes**

Quentin Burch	Peter Ellefsen	Martyn Garrett	David Larkin	Kay Moss
Ron Reed	Greg Rose	Sandra Timms	Neil Waller	

**Personnel**

Quentin Burch	George Moss	Kay Moss	David Neeves	Alan Penney
Ron Reed	Wendy Scrace	Sandra Timms	Neil Waller	

**Planning & Development**

Quentin Burch	Peter Ellefsen	David Larkin	George Moss	Alan Penney
Ron Reed				

**Sport, Recreation & Cemetery**

Maggie Brain	Quentin Burch	Peter Ellefsen	Martyn Garrett	Kay Moss
David Neeves	Ron Reed	Greg Rose	Wendy Scrace	Matthew Street
Sandra Timms	Neil Waller			

***The Annual Statutory Meeting was adjourned for the election of Chairman and Vice Chairman of each of the Standing Committees***

**PINE GROVE**To agree the Terms of Reference for the Pine Grove Working Group

**7726 RESOLVED** to accept the Terms of Reference for the Pine Grove Working Group

To agree membership of the Pine Grove Working Group

It was agreed that the following councillors form the Pine Grove Working Group:

Maggie Brain, Quentin Burch, Peter Ellefsen, David Larkin, George Moss, Alan Penney and Ron Reed.

To approve the operating budget for Pine Grove to 31<sup>st</sup> March 2017

**7727** **RESOLVED** to approve the operating budget for Pine Grove to 31<sup>st</sup> March 2017.

To authorise the Town Clerk to make arrangements for caretaking

**7728** **RESOLVED** to authorise the Town Clerk to make arrangements for caretaking.

### **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

**7729** **RESOLVED** to appoint representatives to outside bodies as follows:

<b>Organisation</b>	<b>No. of CTC members</b>	
Ashdown Forest Parish Liaison Panel	1	Quentin Burch
CCA	1	Peter Ellefsen
C.A.B	1	Peter Ellefsen
Clued-Up	2	Kay Moss Sandra Timms
Crowborough Community Festival Association	1	Matthew Street
East Sussex ALC Ltd	2	Martyn Garrett David Larkin
Fair Trade	3	Alan Penney
Local Action Team	1	Kay Moss
Parish Planning Panel	1	Alan Penney
Sir Henry Fermor School Trustees	2	Martyn Garrett Kay Moss
Society of Friends of Montargis	1	Ron Reed
Strengthening Local Relationships	2	Greg Rose Sandra Timms
Tree Warden	1	Colin Stocks
Uckfield Railway Line Parishes Committee	1	John Coleman
Wealden District Association of Local Councils	2	Martyn Garrett Kay Moss
Wealdlink Forum (North Wealden Community Transport)	1	Greg Rose

### **MINUTES**

To resolve that the minutes of the Council Meeting held on 20<sup>th</sup> April 2016 be taken as read, confirmed as a correct record and signed by the Chairman

**7730** **RESOLVED** that the minutes of the Council meeting held on 20<sup>th</sup> April 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

**TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY WISH TO LAY BEFORE THE COUNCIL**

The Town Mayor's engagements

The Town Mayor's engagements were reviewed and noted.

**COMMITTEE MINUTES**

To note the acts and proceedings of the following committee meetings:

Planning and Development – 14<sup>th</sup> March 2016

**7731** **RESOLVED** to note the acts and proceedings of the Planning and Development Committee meeting held 14<sup>th</sup> March 2016.

Environment – 29<sup>th</sup> March 2016

**7732** **RESOLVED** to note the acts and proceedings of the Environment Committee meeting held 29<sup>th</sup> March 2016.

Planning and Development – 4<sup>th</sup> April 2016

**7733** **RESOLVED** to note the acts and proceedings of the Planning and Development Committee meeting held 4<sup>th</sup> April 2016.

Sport, Recreation and Cemetery – 12<sup>th</sup> April 2016

**7734** **RESOLVED** to note the acts and proceedings of the Sport, Recreation and Cemetery Committee meeting held 12<sup>th</sup> April 2016.

Communication and Events – 19<sup>th</sup> April 2016

**7735** **RESOLVED** to note the acts and proceedings of the Communication and Events Committee meeting held 19<sup>th</sup> April 2016.

Planning and Development – 25<sup>th</sup> April 2016

**7736** **RESOLVED** to note the acts and proceedings of the Planning and Development Committee meeting held 25<sup>th</sup> April 2016.

Finance and General Purposes – 3<sup>rd</sup> May 2016

**7737** **RESOLVED** to note the acts and proceedings of the Finance and General Purposes Committee meeting held 3<sup>rd</sup> May 2016.

Personnel – 10<sup>th</sup> May 2016

**7738** **RESOLVED** to note the acts and proceedings of the Personnel Committee meeting held 10<sup>th</sup> May 2016.

## **TO ANSWER QUESTIONS FROM COUNCILLORS**

It was suggested that members consider allowing the Crowborough Registrar temporary use of the Pine Grove building as they will not have use of their ceremony room during scheduled building works from September 2016 to March 2017.

## **TO RECEIVE REPORTS OF MEMBERS**

Cllr Greg Rose had provided a written report on the Wealden Association of Local Councils Meeting of 13<sup>th</sup> April 2016.

Cllr Kay Moss gave a verbal report on a recent Parents Forum which took place at Beacon Academy to discuss anti-social behaviour and provision of facilities for young people in the community. She reported on the proposal to consider a bus which would serve as a mobile youth club for the town.

Cllr Maggie Brain gave a verbal report on the upcoming 'I Care for Crowborough' week which will take place week beginning 13<sup>th</sup> June 2016.

## **TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

### Wealden District Council

Cllr Phillip Lunn updated members on issues including finance, waste management and planning. He also provided information on the new 'my alerts' system, the A22 Business Enterprise Corridor and informed members that Wealden is now considered a 'Dementia Friendly' district.

### East Sussex County Council

Cllr Sylvia Tidy reported on the recent Safer Communities Partnership meeting which had focussed on providing help and support for vulnerable adults and children.

One member of the public arrived at 8.30pm

## **ELECTORAL REVIEW OF EAST SUSSEX COUNTY COUNCIL AND DISTRICTS**

The draft recommendations for the new electoral arrangements for East Sussex County Council and districts were reviewed and noted.

**LAND AT ADAM CLOSE**

Cllr Kay Moss declared an interest in this matter due to her position as a Wealden District Councillor.

Members discussed the proposal from Wealden District Council that new access be formed to the SANGS at Walshes Manor from the land south of Adam Close Recreation Ground, and that the wooded area at Adam Field be excluded from the existing lease in order that it may be incorporated into the new SANGS area.

Cllr Sylvia Tidy reported that this issue had been discussed at the recent Alderbrook Community Association meeting and updated members on residents' comments.

It was agreed to defer further discussion of this matter until a site visit can be arranged and members have had the opportunity to consult Alderbrook Community Association.

**TO APPROVE SECTIONS 1 AND 2 OF THE ANNUAL RETURN FOR 2015/16 AND THE UNAUDITED ACCOUNTS**

- 7739** i) **RESOLVED** to approve section 1 of the Annual Return for 2015/16.
- ii) **RESOLVED** to approve section 2 of the Annual Return for 2015/16.
- iii) **RESOLVED** to approve the unaudited Accounts.

**TO AUTHORISE THE SEALING OF DOCUMENTS**Grants of Exclusive Rights of Burial

- 7740** **RESOLVED** to authorise the following grants of exclusive right of burial:

<b>Certificate</b>	<b>Name</b>	<b>Grave space</b>
999	M Hickmott	3583
1000	A Coates	GRF17
1001	J Thorpe	3563
1002	H Everitt	3523
1004	S Carter	1834

Agreements for the kiosk at Goldsmiths Recreation Ground and the shop at Wolfe Recreation Ground

- 7741** **RESOLVED** to authorise the sealing of the Agreements for the kiosk at Goldsmiths Recreation Ground and the shop at Wolfe Recreation Ground.

Land Registry TR5 for Pine Grove Lot 2 and TR5 for the Community Centre and Bluebell Wood

- 7742** **RESOLVED** to authorise the sealing of the Land Registry TR5 for Pine Grove Lot 2 and the TR5 for the Community Centre and Bluebell Wood.

**LAND REPORT**

**7743** **RESOLVED** that this Council excludes the public and press from this meeting on the grounds of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960 section1.

District, County Councillors and members of the public left the meeting.

To consider valuation of woodland

Members discussed the valuation received from the District Valuation Office. It was agreed to continue discussions with the present owner.

The meeting closed at 8.48pm.



Minutes of a meeting of the **Communications and Events Committee**  
held at the Town Hall, The Broadway, Crowborough on  
Tuesday 17<sup>th</sup> May 2016

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**ELECTION OF CHAIRMAN**

- 7744** RESOLVED to elect Cllr Matthew Street as Chairman of the Communications and Events Committee.

**ELECTION OF VICE CHAIRMAN**

- 7745** RESOLVED to elect Cllr Wendy Scrace as Vice Chairman of the Communications and Events Committee.

Minutes of a meeting of the **Environment Committee** held at the Town Hall, The Broadway, Crowborough on Tuesday 17<sup>th</sup> May 2016

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**ELECTION OF CHAIRMAN**

**7746** RESOLVED to elect Cllr Greg Rose as Chairman of the Environment Committee.

**ELECTION OF VICE CHAIRMAN**

**7747** RESOLVED to elect Cllr Maggie Brain as Vice Chairman of the Environment Committee.

Minutes of a meeting of the **Finance and General Purposes Committee**  
held at the Town Hall, The Broadway, Crowborough on  
Tuesday 17<sup>th</sup> May 2016

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**ELECTION OF CHAIRMAN**

- 7748** RESOLVED to elect Cllr Quentin Burch as Chairman of the Finance and General Purposes Committee.

**ELECTION OF VICE CHAIRMAN**

- 7749** RESOLVED to elect Cllr Peter Ellefsen as Vice Chairman of the Finance and General Purposes Committee.

Minutes of a meeting of the **Personnel Committee** held at the Town Hall,  
The Broadway, Crowborough on Tuesday 17<sup>th</sup> May 2016

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**ELECTION OF CHAIRMAN**

**7750** RESOLVED to elect Cllr Kay Moss as Chairman of the Personnel Committee.

**ELECTION OF VICE CHAIRMAN**

**7751** RESOLVED to elect Cllr Alan Penney as Vice Chairman of the Personnel Committee.

Minutes of a meeting of the **Planning and Development Committee** held  
at the Town Hall, The Broadway, Crowborough on  
Tuesday 17<sup>th</sup> May 2016

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**ELECTION OF CHAIRMAN**

**7752** RESOLVED to elect Cllr Peter Ellefsen as Chairman of the Planning and Development Committee.

**ELECTION OF VICE CHAIRMAN**

**7753** RESOLVED to elect Cllr George Moss as Vice Chairman of the Planning and Development Committee.

Minutes of a meeting of the **Sport, Recreation and Cemetery Committee**  
held at the Town Hall, The Broadway, Crowborough on  
Tuesday 17<sup>th</sup> May 2016

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**ELECTION OF CHAIRMAN**

- 7754** RESOLVED to elect Cllr Kay Moss as Chairman of the Sport, Recreation and Cemetery Committee.

**ELECTION OF VICE CHAIRMAN**

- 7755** RESOLVED to elect Cllr Martyn Garrett as Vice Chairman of the Sport, Recreation and Cemetery Committee.