

Minutes of a meeting of **CROWBOROUGH TOWN COUNCIL** held in the Town Hall, The Broadway, Crowborough on Tuesday 15th November 2016 at 7.30pm

Present	Councillors	Margaret Brain	
		Quentin Burch	Deputy Mayor
		Peter Ellefsen	
		Martyn Garrett	
		Richard Jury	
		David Larkin	
		George Moss	
		Kay Moss	[also WDC]
		David Neeves	
		Alan Penney *	
		Ron Reed	Town Mayor [also WDC]
		Greg Rose	[also WDC]
		Wendy Scrace	
		Matthew Street	
Sandra Timms			
Neil Waller	[also WDC]		
Also present		Andy Beams	Town Clerk
		Cllr Richard Stogdon	ESCC
		Revd Steve Rees	
		1 member of the public	

* *Denotes non attendance*

Revd Steve Rees opened the meeting with a prayer. The Town Mayor welcomed Andy Beams to his first Council meeting as the new Town Clerk.

APOLOGIES

Cllr Alan Penney
 District Cllr Jim Hollins
 District Cllr Stephen Isted
 District Cllr Philip Lunn
 District Cllr Jeannette Towey
 County Cllr Sylvia Tidy

DECLARATIONS OF INTEREST

None.

MINUTES

To resolve that the Minutes of the Council meeting held on 30th September 2016 be taken as read, confirmed as a correct record and signed by the Chairman

7899 **RESOLVED** that the minutes of the meeting held on 30th September 2016 be taken as read, confirmed as a correct record and signed by the Chairman.

UPDATE ON MATTERS OUTSTANDING

None.

UNADOPTED UNTIL THE NEXT COUNCIL MEETING

TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY WISH TO LAY BEFORE THE COUNCIL

The Town Mayor's engagements (attached)

Deputy Town Mayor's engagements (attached)

The Town Mayor's and Deputy Town Mayor's engagements were reviewed and noted.

The Town Mayor informed Members that due to a number of resignations from the committee of the Friends of Montargis, he had agreed to take over as vice-chairman of the group, and as a result Cllr Greg Rose has taken over as the Town Council representative

COMMITTEE MINUTES

To note the acts and proceedings of the following committee meetings:

Planning and Development – 19th September 2016

7900 **RESOLVED** to note the acts and proceedings of the Planning and Development Committee meeting held on 19th September 2016.

Personnel – 20th September 2016

7901 **RESOLVED** to note the acts and proceedings of the Personnel Committee meeting held on 20th September 2016.

Communications and Events – 20th September 2016

7902 **RESOLVED** to note the acts and proceedings of the Communications and Events Committee meeting held on 20th September 2016.

Environment – 27th September 2016

7903 **RESOLVED** to note the acts and proceedings of the Environment Committee meeting held on 27th September 2016.

Sport, Recreation and Cemetery – 4th October 2016

7904 **RESOLVED** to note the acts and proceedings of the Sport, Recreation and Cemetery Committee meeting held on 4th October 2016.

Planning and Development – 10th October 2016

7905 **RESOLVED** to note the acts and proceedings of the Planning and Development Committee meeting held on 10th October 2016.

Planning and Development – 31st October 2016

7906 **RESOLVED** to note the acts and proceedings of the Planning and Development Committee meeting held on 31st October 2016.

TO ANSWER QUESTIONS FROM COUNCILLORS

Cllr Kay Moss asked if it was true that members of the public were no longer able to hire the kitchen in the community hall when hiring other rooms. Cllr David Larkin replied that the hiring tariff was under review, but the kitchen could still be hired subject to availability.

Cllr Greg Rose asked if CTC still objected to the SANGS access as previously discussed. The Town Mayor confirmed the initial decision to object, and other Members confirmed there had been concerns relating to issues such as the future renewal of the lease. Cllr Peter Ellefsen stated that WDC had confirmed the car park was permanent and Cllr Greg Rose confirmed the car park and bridge were now in place. The Town Clerk was asked to check the details and report back to the next meeting.

TO RECEIVE REPORTS OF MEMBERS

Wealden District Association of Local Councils – Cllr Kay Moss (attached)

Cllr Kay Moss stressed the need to prioritise an infrastructure list for receipt of CIL monies, as there was a limited timeframe to spend the money. Cllr Greg Rose requested the Town Clerk check the position of outstanding s.106 monies due to CTC and update Members at the Environment committee meeting on 29 November.

Ashdown Forest Liaison Meeting – 21st September – Cllr Quentin Burch (attached)

Cllr Quentin Burch asked if following WSCC's lead, ESCC had any plans to introduce charges for waste at household waste depots. Cllr Stogdon stated there was no evidence of any plans at this time.

TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Wealden District Councillor Kay Moss advised that although the local plan had been delayed, the end date was still on track.

A working party had been set up to look at the boundary review and its impact.

A dementia friendly exercise programme was being piloted at Freedom Leisure in Uckfield, and if successful may be rolled out to Crowborough and Hailsham.

Saturday 3rd December had been designated as 'small business Saturday', where people were encouraged to shop locally.

The Standards Committee was reviewing codes and protocols for adoption by Full Council in May 2017. Included in this review were clearer guidelines for 'dual-hatted' Councillors.

District Councillors were actively encouraged to attend Town and Parish Council meetings wherever possible.

East Sussex County Councillor Richard Stogdon clarified that the Ashdown Forest was not a precepting authority, but there was consideration being given to asking nearby Town and Parish Councils for financial support to assist with the longer term aims of improving the visitor centre at Wych Cross.

Three years ago the pension fund was 83% funded. This has improved to over 90% and more detail will be given at the employers' forum on 18th November.

The County Council today discussed the new model for Adult Social Care. The CCG's in the coastal and eastern part of the County had formed a partnership, and this was being scrutinised by local CCG's to see how well it worked.

Despite improvements to superfast broadband in the county, there are still areas without and a new contract to address this is being prepared. No complaints have been received about lack of connectivity from Crowborough residents.

TO RECEIVE REPORTS FROM OFFICERS

None.

TO AUTHORISE THE SEALING OF DOCUMENTS

Grants of Exclusive Burial Right

7907 **RESOLVED** to authorise the following grants of exclusive right of burial:

Certificate	Name	Grave space
1009	Sharon CHAPMAN	3544
1010	Harry COOK	3524
1013	Hilary LYON	GRH73 & GRH 74

PINE GROVE

Cllr George Moss gave a verbal update to Members following the working group meeting immediately before Full Council. Contracts were close to being signed and the cost consultant's report had now been received. There remained a funding gap, and plans were in place to request support from the ESCC Incubator Fund at a meeting scheduled for 29th November. A feasibility study was about to commence concerning the possible relocation of the Town Council, and how this might impact on the position of the library within the development.

CAR PARKING

To consider content of car parking discussion paper by Cllr Kay Moss

Members noted the content of the report and acknowledged the importance of considering future options for Crowborough, particularly if decriminalisation by WDC is not agreed. Members also shared concerns at hearing incidents of Operation Crackdown reports not being followed up, and Cllr Richard Stogdon agreed to investigate further.

MEETING SCHEDULE

7908 **RESOLVED** to adopt the proposed meeting schedule up to and including the Annual Meeting in May 2018.

ACCESS SURVEY

Members noted the report.

SUMMERSALES CEMETERY

To consider if to resolve Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

- 7909** **RESOLVED** that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

Cllr Peter Ellefsen reminded Members of the issues outlined in his and David Carden's confidential reports. Members discussed possible approaches and the desired outcomes, and after consideration of the options

- 7910** **RESOLVED** to agree option 1 from David Carden's report, and authorised the Town Clerk and Cllr Peter Ellefsen to work together towards this outcome.

OLD CCA SITE PLANNING APPLICATION

To consider required action with regard to the application process

Cllr Peter Ellefsen outlined for Members the concern that the Planning & Development committee had only seen details of the proposals when put before them for comment. There had now been three applications, and there was a lack of clarity as to what design the architect was submitting in the Council's behalf.

The application is being assessed by the planning authority later this week, and should it be refused, an urgent meeting with the architect is required. The Town Clerk was also asked to check on the position regarding the architect's fees.

BUSINESS PLAN / VISION DOCUMENT

To agree next steps with regard to LGRC prepared business plan and updating of vision document

Members discussed the content of the business plan and agreed they had been disappointed with the content and format of the document. Attempts to engage residents in the review of the vision document had been unsuccessful, and it was thought a relaunch, perhaps at the Town Assembly, would be the best way to energise interest. Consequently, Members

- 7911** **RESOLVED** to defer work on the business plan and vision document until the Town Assembly in 2017

The meeting closed at 9.20pm