

Minutes of a meeting of **CROWBOROUGH TOWN COUNCIL** held in the
Town Hall, The Broadway, Crowborough on Tuesday 19th September 2017 at 7.30pm

Present	Councillors	Quentin Burch	
		Peter Ellefsen	Mayor
		Martyn Garrett	Deputy Mayor
		Richard Jury	
		David Larkin	
		George Moss	
		Chris Moss	
		Kay Moss	(Also WDC)
		David Neeves	
		Alan Penney	
		Ron Reed	(Also WDC)
		Greg Rose	(Also WDC)
		Wendy Scrace	
		Matthew Street*	
Sandra Timms			
Neil Waller	(Also WDC)		
Also present		Cllr Sylvia Tidy	ESCC
		Cllr Richard Stogdon	ESCC
		Cllr Philip Lunn	WDC
		Andy Beams	Town Clerk
		Amanda Negus	Committee Clerk
		1 member of the public	

*Denotes non attendance

PUBLIC PARTICIPATION

APOLOGIES

Cllr Matthew Street
Cllr Steve Isted WDC

DECLARATIONS OF INTEREST

Cllrs Greg Rose, Kay Moss and Ron Reed declared interests in the agenda item on Community Governance Review as they are members of the WDC Overview and Scrutiny Committee.

MINUTES

Minutes of the meetings held on the 18th July and 29th August 2017

- 8186 RESOLVED** that the Minutes of the meetings held on 18th July and 29th August 2017 as confirmed be signed by the Chairman.

TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY WISH TO LAY BEFORE THE COUNCIL

The Town Mayor's and Deputy Town Mayor's Engagements (attached to agenda)

Noted.

COMMITTEE MINUTES

To receive the acts and proceedings of the following committee meetings:

Minutes only need to be received by Council once they have been agreed by the relevant committee.

Planning and Development – 31st July and 21st August 2017

The acts and proceedings of the Planning and Development Committee meetings held on 31st July and 21st August 2017 were received.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

To adopt revised Terms of Reference for the Communications and Events, Environment, Finance and General Purposes and Sport, Recreation and Cemetery committees
(attached to agenda)

Several queries were raised so it was agreed for all Terms of Reference to be referred back to the relevant committees to be amended and once agreed by each committee they will be recommended to Council for adoption.

To adopt recommendation of Finance and General Purposes Committee to appoint new internal auditor

Cllr Kay Moss declared an interest and abstained from voting as the recommended auditor is known to her in their capacity as auditor of SALC.

8187 RESOLVED to adopt the recommendation of the Finance and General Purposes Committee to appoint new internal auditor.

TO ANSWER QUESTIONS FROM COUNCILLORS

A question was raised regarding the landing of a hot air balloon today at Goldsmiths Recreation Ground as to whether they had permission and were charged for doing so. It was advised that there is not a charging scheme in place for such an occurrence.

TO RECEIVE REPORTS OF MEMBERS

- Cllr Kay Moss attended a Wealden District Association of Local Councils (WDALC) Management meeting and advised the eight week Parliamentary Consultation for new constituency boundaries starts on 17th October if anyone has any comments.
- The Wealden Parish Conference will be on 6th December. Two councillors from CTC may attend. Any interested parties to please advise the Clerk.

Cllr George Moss gave a Pine Grove Working Group (PGWG) update with recommendations to Council:

- Parking space allocation - 2 disabled spaces to be retained in current location. CTC to have 4 spaces close to the building entrance (yet to be allocated). The library to retain 4 spaces. All other spaces to be allocated to Basepoint.

8188 RESOLVED to adopt the recommendation of the PGWG to allocate car parking spaces at Pine Grove as stated.

- For the service charges to be apportioned pro-rata according to assigned floor areas, and service charge for communal areas to be apportioned in the same ratio. The service charge for the break out space that will be shared between the library and CTC also to be shared.

8189 RESOLVED to adopt the recommendation of the PGWG to apportion service charges pro-rata on the basis of assigned floor area.

- It has previously been resolved for CTC to move to Pine Grove subject to the costs being approved.
- A design team meeting was held today and planning is about to be started. They are about 4 weeks behind the published programme.
- ESCC have a repairing lease so works for the library area do not need to be included. However, quotes and planning application for replacement windows in respect of the library will be included when obtained for the rest of the building and the work will be carried out if it can be afforded to do so. Tenders are due to be received in December for review and contractors appointed in January.
- The architect is drawing another design to allow for a larger chamber. Office space would still be larger than the current main office in the Town Hall. Costings are not anticipated to be much different from the original design.

TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Philip Lunn reported:

- WDC are part of the discussions looking at how County can enforce parking. Pay and display on-street parking is being considered. Car parks would remain free of charge.
- Rother, Hastings and Wealden are moving forward with waste collection options once Kier have completed their contract. Eastbourne are opting out of the joint agreement.
- The planning application for land to the north of Walshes Road is for a green field site. Officers are working towards an evidence base. An update to anyone who requests it can be provided.
- The redevelopment of the old WDC depot in Jarvis Brook is likely to be approved.
- Work on the new Owlsbury Park in Uckfield has begun. A planting scheme to camouflage the A22 includes a wild flower meadow.
- New dog fouling rules will make it an offence not to pick it up.
- WDC Community Grants Programme is now open for applications and there are a limited number of pre-bookable, pre-application advice sessions. In Crowborough they are 9th October; morning and 20th October; afternoon. The Clerk will forward the link once available.
- WDC have received an RSPCA award for work they have done to protect pets in council homes.

Cllr Sylvia Tidy commented:

- Because the Wealden Local Plan has not been finalised, developers are trying to take advantage. It will be easier once the plan is in place. The Catesby proposal for a roundabout at the end of Western Road as part of their Walshes Road application is developer led. ESCC are looking at the plans and have asked to be kept informed.

Cllr Richard Stogdon advised:

- A further £33million reduction in the ESCC budget. Libraries are being looked at with cuts of £3-£5million being envisaged in that area. This does not adversely affect Crowborough at the moment, but will affect other areas.
- Grass cutting was reviewed in 2014 when it was decided not to reduce the work undertaken. It is now being looked at again as one of the few areas that further cuts can be considered. It may be suggested for CTC to take over this function with the ESCC portion of their budget.

FINANCIAL MATTERS

To note payments for period 13th July to 13th September 2017 inclusive (attached to agenda)

Payments were noted for the period 13th July to 13th September 2017 inclusive.

TO AUTHORISE THE SEALING OF DOCUMENTS

Grants of Exclusive Burial Right

8190 **RESOLVED** to authorise the following grants of exclusive right of burial:

Certificate	Name	Grave space
1029	Mark COTTENHAM	3545

PRAYERS

To discuss the inclusion of prayers at Full Council meetings.

After discussion, for reasons of history and tradition it was
8191 **RESOLVED** to include prayers on the agenda for Council meetings.

POLICIES

To adopt policies for Co-option and Council Representation on Outside Bodies (attached to agenda)

A question was raised in the case of vacancies in more than one ward, as to whether a person standing for co-option was required to state the ward they wished to be considered for during the application process.

Paragraph 3.3 the wording regarding the Chairman's allowance caused confusion and needs to be amended. For clarity the word "elected" to be changed to "selected".

The Clerk to clarify points raised and make necessary amendments. This item to be put on the agenda for the next meeting.

8192 RESOLVED to adopt the Council Representation on Outside Bodies policy as presented.

COMMUNITY GOVERNANCE REVIEW

To decide whether to request any matters for Crowborough to be included in the review to be conducted by Wealden District Council (attached to agenda)

Following discussion regarding the number of Town Councillors, ward and town boundaries and agreement with the upcoming changes in this regard, it was

8193 RESOLVED not to ask for any matters for Crowborough to be included in the WDC review.

Cllr Sylvia Tidy and Cllr Richard Stogdon left the meeting at 8.39pm.

PINE GROVE

To discuss moving costs of Town Council offices following agreement in principle to relocate to Pine Grove.

The Clerk will distribute estimates of removal costs once they have been received.

URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

The Clerk advised that any queries with the new .gov email address should be directed to Melanie Street.

The meeting closed at 8.42pm.