

Minutes of a meeting of **CROWBOROUGH TOWN COUNCIL** held in the  
Town Hall, The Broadway, Crowborough on Wednesday 20<sup>th</sup> June 2018 at 7.30pm

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Present	Councillors	Quentin Burch	
		Peter Ellefsen	
		Martyn Garrett	Deputy Mayor
		Richard Jury	
		David Larkin	
		George Moss *	
		Chris Moss	
		Kay Moss *	(Also WDC)
		David Neeves	
		Alan Penney	
		Ron Reed *	(Also WDC)
		Greg Rose	Mayor (Also WDC)
		Wendy Scrace	
		Matthew Street	
		Sandra Timms *	
		Neil Waller	(Also WDC)
Also present		Andy Beams	Town Clerk

\*Denotes non attendance

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The meeting opened with a prayer.

#### **APOLOGIES**

Cllrs George Moss, Kay Moss, Ron Reed and Sandra Timms

#### **DECLARATIONS OF INTEREST**

None

#### **MINUTES**

Minutes of the meeting held on the 13<sup>th</sup> June 2018

- 8450 RESOLVED** that the minutes of the meeting held on 13<sup>th</sup> June 2018 as confirmed be signed by the Chairman.

#### **FINANCIAL INFORMATION**

To note the report regarding the year-end figures and agree any action

Cllr Waller had reviewed the year end position and circulated a report to Members explaining the apparent deficit. The report identified this had occurred due to timing

differences with the spending and subsequent receipt of funds, and correlated with the financial information the Pine Grove Working Group had used to inform their recommendations.

Members thanked Cllr Waller for his work and accepted the report.

To approve the signing of the Annual Governance Statement

- 8451 RESOLVED** that the Annual Governance Statement be signed by the Chairman of the meeting

To approve the signing of the Annual Return

- 8452 RESOLVED** that the Annual Return be signed by the Chairman of the meeting

**PINE GROVE**

- 8453 RESOLVED** pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted and they were asked to leave.

To note the verbal report of the Pine Grove Working Group and agree any recommendations

Cllr Ellefsen explained to Members the supporting papers they had been sent in electronic form, which were also available in hard copy on the night for review.

Cllr Ellefsen confirmed that the figures agreed with the revised earmarked reserves report prepared by the Clerk, and that the funding for the project would not use money from general reserves or any other committee's earmarked reserves, although it would use the whole of the capital receipt from the sale of the Old CCA Hall.

Some of the estimates in terms of legal costs and moving fees were likely to be excessive, and if this proved to be the case there would be an excess left at the end of the project.

The revenue cash flow forecast showed the project making a loss in the first year, breaking even in year two and making a return, including a contribution to a sinking fund, by year three.

The working group confirmed that the project was worth proceeding with, was affordable and had clearly identified the funding streams.

Members thanked Cllr Ellefsen for the information which clearly outlined the position and clarified a number of points regarding the completion of documentation.

Members also noted that the project as outlined would leave the existing Town Hall as an asset for the Council once its offices had moved to Pine Grove, which the Council could realise or use for an income stream in the future.

To agree next steps for Pine Grove

Cllr Burch requested a recorded vote in respect of the resolutions for Pine Grove.

**8454 RESOLVED** that the Council declare its wish to proceed with the Pine Grove project using the funding streams identified in the capital cost funding background paper

**FOR:** Cllrs Quentin Burch, Peter Ellefsen, Martyn Garrett, Richard Jury, David Larkin, Chris Moss, Alan Penney, Greg Rose, Wendy Scrace, Matthew Street, Neil Waller (11)

**AGAINST:** None (0)

**ABSTAINED:** Cllr David Neeves (1)

**8455 RESOLVED** that the Council agrees to reverse resolutions 8180, 8291, 8306 and 8308 in respect of the use of reserves for the project, and agree to set up a new Pine Grove reserve funded as per the capital cost funding background paper

**FOR:** Cllrs Quentin Burch, Peter Ellefsen, Martyn Garrett, Richard Jury, David Larkin, Chris Moss, Alan Penney, Greg Rose, Wendy Scrace, Matthew Street, Neil Waller (11)

**AGAINST:** Cllr David Neeves (1)

**8456 RESOLVED** that the Council signs the letter of intent with Neilcotts by Friday prior to completing the works contract and lease agreements

**FOR:** Cllrs Quentin Burch, Peter Ellefsen, Martyn Garrett, Richard Jury, David Larkin, Chris Moss, David Neeves, Alan Penney, Greg Rose, Wendy Scrace, Matthew Street, Neil Waller (12)

**AGAINST:** None (0)

**8457 RESOLVED** that all Councillors will be sent an electronic copy of all the contract paperwork relating to the project at least 24 hours before signing, with a paper copy available in the Town Hall for inspection

**FOR:** Cllrs Quentin Burch, Peter Ellefsen, Martyn Garrett, Richard Jury, David Larkin, Chris Moss, David Neeves, Alan Penney, Greg Rose, Wendy Scrace, Matthew Street, Neil Waller (12)

**AGAINST:** None (0)

Cllr Waller asked for thanks to be recorded for all Councillors and staff members involved in working on the project, with particular thanks noted to Cllr George Moss.

Cllr Garrett suggested that in reviewing the car parking at Pine Grove, a review of the entire town should take place. It was agreed this was needed, but not within the scope of the working group to review.

**URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING**

None

The meeting closed at 7.55pm