

# Crowborough Town Council

## Application for Interment

[cemeteries@crowboroughtowncouncil.gov.uk](mailto:cemeteries@crowboroughtowncouncil.gov.uk)

This application is made subject to the Cemetery Regulations of Crowborough Town Council and must be delivered to Crowborough Town Council, Town Hall, The Broadway, Crowborough, East Sussex, TN6 1DA **at least one week prior to any interment** (excluding weekends and public holidays).

This application must be accompanied by either a Notification of Burial, Coroner's Order or Certificate of Cremation.

**This application will not be accepted without a completed 'Acceptance of Regulations' form.**

Personal Information	
Full name of deceased (including title)	
Address of deceased	
Was the deceased a parishioner?	YES/NO
Age of deceased	
Date of Death	
Place of Death	

Funeral Details	
Date of Interment	
Time of Service	
Time of Interment	
Interment type	Full coffin burial/Cremated remains
For full coffin burial – depth of burial	Single/double/re-open
For full coffin burial – coffin size	
For cremated remains - casket size	
Officiating Minister	
Funeral Director Address and telephone number (if applicable)	
Do you require St.Thomas' Chapel?	YES/NO
If yes, do you require use of organ?	YES/NO

**Grave Space Details**

Exclusive Right of Burial Deed number	
Grave space number	
Is the deceased the owner?	YES/NO
If no, has the grave space been pre-purchased?	YES/NO
If <b>pre-purchased</b> , please complete the Permission to open, or re-open, a pre-purchased grave space section below.	
To <b>purchase a new grave</b> , please complete an Application to Purchase a New Grave section below.	

**Permission to open, or re-open, a pre-purchased grave**

<b>I/We hereby consent to the interment of the late:</b>	
Title, Forenames and Surname in FULL	
<b>in grave number ..... of which I/We am/are the registered owner/s of the Exclusive Right of Burial.</b>	
Title	
Forenames and Surname in FULL	
Address (including postcode)	
Signature:	Date:
Title	
Forenames and Surname in FULL	
Address (including postcode)	
Signature:	Date:

## Purchase of a New Grave Space

Please indicate below which type of grave space you wish to purchase:

Single Depth Burial Plot		Single Cremation Plot	
Double Depth Burial Plot		Double Cremation Plot	
Child's Burial Plot			

## Purchase of a New Grave (Single Owner)

This information will be recorded in Statutory Registers and used to produce a legally binding Deed of Ownership. It therefore needs to be completed accurately and in full.

**I wish to purchase the Exclusive Right of Burial to a grave space for a period of 75 years and request that the Deed of Grant be made to:**

Title	
Forenames and Surname in FULL	
Telephone number	
Email address	
Address (including postcode)	

I confirm that the details given above are correct.

In being granted the Exclusive Right of Burial, I hereby agree to abide by the Cemetery Regulations and am aware that no form of memorial, other than that prescribed under the Council's Cemetery Regulations will be allowed to be placed on the purchased grave. I also acknowledge that any unauthorized item(s) may be removed from the grave space without further notice.

Signature:

Date:

## Purchase of a New Grave (Joint Ownership)

This information will be recorded in Statutory Registers and used to produce a legally binding Deed of Ownership. It therefore needs to be completed accurately and in full.

**We wish to purchase the Exclusive Right of Burial to a grave space for a period of 75 years and request that the Deed of Grant be made to:**

Title	
Forenames and Surname in FULL	
Telephone number	
Email address	
Address (including postcode)	

I confirm that the details given above are correct.

In being granted the Exclusive Right of Burial, I hereby agree to abide by the Cemetery Regulations and am aware that no form of memorial, other than that prescribed under the Council's Cemetery Regulations will be allowed to be placed on the purchased grave. I also acknowledge that any unauthorized item(s) may be removed from the grave space without further notice.

Signature:

Date:

Title	
Forenames and Surname in FULL	
Telephone number	
Email address	
Address (including postcode)	

I confirm that the details given above are correct.

In being granted the Exclusive Right of Burial, I hereby agree to abide by the Cemetery Regulations and am aware that no form of memorial, other than that prescribed under the Council's Cemetery Regulations will be allowed to be placed on the purchased grave. I also acknowledge that any unauthorized item(s) may be removed from the grave space without further notice.

Signature:

Date:

## **How the information you provide will be used**

General Data Protection Regulations – Any personal information such as name, postal address, telephone number and email address given via this website/form will only be used to provide a requested service, kept for as long as necessary to provide that service and will not be disclosed to any other third party other than as described in our privacy notice, with your prior permission or if we are required to do so by law.