

Minutes of a meeting of the Crowborough Neighbourhood Plan **Community Facilities Group** held in the Town Hall, The Broadway, Crowborough on Wednesday 8th October 2014 at 7.30pm

Present:

Joshua Benns
 Graham Callard
 Mike Cooke
 Peter Cowie
 Elizabeth Fermor
 Craig Murrell
 Andrew Steen
 Jo Stonebrook
 Tony Fullwood – Planning Consultant
 Melanie Street – Crowborough Town Council

Apologies:

Frances Davies

Topics and Decisions	Action
<p>1. Election of a Chairman</p> <p>There was a discussion regarding the need to elect a Chairman for the group. Members were invited to nominate themselves. Craig Murrell was the only member to do so. He was duly proposed and seconded. The group agreed to elect Mr Murrell as Chairman.</p> <p>It was agreed that the Chairman would feed back the progress of this group to the Steering Group at each meeting they have.</p>	<p>Craig Murrell to attend Steering Group meeting</p>
<p>2. Action Plan</p> <p>The purpose and scope of the group was discussed. A list was compiled of Community Facilities and split into two broad areas: Buildings and Outside Activities. It was decided to make contact with each of these groups and facilities to ascertain their current usage, in particular to collate facts and information as to whether they function at or below capacity, and what they may require for the future.</p> <p>Members of the group each agreed to make contact as follows:</p> <p>Schools – Mike Cooke Doctors/Dentists/Hospital – Peter Cowie Youth Centre/Facilities – Mike Cooke Elderly Day Care – Peter Cowie Competitive Sports/Leisure Centre – Graham Callard Childrens parks/Play Areas/Skateparks – Andrew Steen Model Railway – Andrew Steen Cemetery – Andrew Steen Allotments – Andrew Steen Performing Arts – Craig Murrell and Joshua Benns U3A – Elizabeth Fermor Nursery Care/Playgroups/Childrens Centre – Jo Stonebrook Community Centres – Mike Cooke</p>	<p>Members to collate information and circulate amongst group prior to next meeting</p>

<p>The following areas were discussed but it was decided further attention was not required at present:</p> <p>Police/Fire Services Library Heritage Centre Camping and Caravan Park (left for Commercial Group) SANGS (left for Steering Group)</p>	
<p>3. Facilities Map</p> <p>Once the group has collected information regarding groups and facilities within the town, it was decided that these should be planned onto a clear map so they are easily identifiable.</p>	<p>Andrew Steen to construct map</p>
<p>4. Group Logo</p> <p>As the group will be contacting members of the public during the formation of the Neighbourhood Plan, the need to have a professional logo was discussed. It was decided to progress without this to begin with but investigate the possibility for future communication.</p>	<p>Andrew Steen to research and liaise with Steering Group</p>
<p>5. 3G Pitch Facility</p> <p>The group discussed the need for a 3G pitch facility with floodlights. A study eight years ago investigated this proposal. It was decided to locate the report and investigate the possibility of updating the proposal.</p>	<p>Andrew Steen to find and circulate report</p>
<p>6. Contact Details</p> <p>The need to share contact information was discussed. It was agreed to share email addresses amongst the group.</p>	<p>CTC to circulate list amongst Community Facilities Group</p>
<p>7. Next Meeting Date</p> <p>The group decided to meet again prior to the Steering Group meeting in December. Therefore it was agreed the date for the next meeting should be Wednesday 26th November at 7.30pm at the Town Hall.</p>	
<p>Meeting closed at 8.40pm</p>	