

Minutes of a meeting of the Crowborough Neighbourhood Plan **Environment Group**
held in the Town Hall, The Broadway, Crowborough on Wednesday 15th October 2014 at 7.30pm

Present:

Laura Dansie
Andrew Steen
Colin Stocks
Charles Tankard
Melanie Street – Crowborough Town Council

Apologies:

Peter Cowie

Topics and Decisions	Action
<p>1. Election of a Chairman</p> <p>There was a discussion regarding the need to elect a Chairman for the group. It was decided to wait for further members to join the group before doing so.</p>	
<p>2. Group Focus</p> <p>The purpose and scope of the group was discussed. It was decided that the focus for the group could be split into two main areas: Natural Conservation and Historical Conservation.</p> <p>Although the group has representation from members regarding Natural Conservation there was no-one present with any links to Historical Conservation. Therefore it was decided to contact local historical groups with regard to becoming involved in the NP Environment Group.</p>	<p>Andrew Steen to contact local historical groups</p>
<p>3. Action Plan</p> <p>Areas of Natural and Historical Conservation were discussed. It was decided that a list should be compiled of such areas and features. This should then be plotted onto a map and any links to useful documents included, such as Areas of Natural Beauty policy.</p> <p>It was agreed that the list of areas of Natural Conservation may include areas not currently listed as such. Members agreed to use current lists, satellite mapping and personally walk around the town to ensure all smaller areas are included in the list.</p> <p>The group understood that Crowborough Town Council undertook a project in 2011/12 to list historic monuments and buildings within the town. It was agreed to locate this document before the next meeting and use to help compile the list of areas and features for Historical Conservation.</p>	<p>Laura Dansie and Colin Stocks to compile list</p> <p>Andrew Steen to contact CTC and source document.</p>
<p>4. Mapping Software</p> <p>In order to create an accurate map of features and areas identified by the group, it was agreed that there is a need to purchase mapping software. This would then be available to other NP groups too.</p>	<p>Andrew Steen to research and liaise with CTC and Steering Group</p>

5. Contact Details The need to share contact information was discussed. It was agreed to share email addresses amongst the group.	CTC to circulate list amongst Environment Group
6. Next Meeting Date The group decided to meet again prior to the Steering Group meeting in December. Therefore it was agreed the date for the next meeting should be Wednesday 19 th November at 7.30pm at the Town Hall.	
Meeting closed at 8.25pm	