

Minutes of a meeting of the Crowborough Neighbourhood Plan **Community Facilities Group** held in the Town Hall, The Broadway, Crowborough on Wednesday 24th June 2015 at 7.30pm

Present:

Graham Callard
 Mike Cooke
 Craig Murrell - Chairman
 Andrew Steen
 Tony Fullwood – Planning Consultant.
 Caroline Miles – Crowborough Town Council

Apologies:

Peter Ellefsen
 Frances Davis
 Jo Stonebrook

1 member of the public

Topics and Decisions	Action
<p>1. Minutes of the Previous Meeting</p> <p>The minutes of the previous meeting on 06/5/15 were agreed.</p>	
<p>2. Matters Arising</p> <p>The cloud file is now being used by the group.</p> <p>Training on the mapping software will take place on the 29th June in the Town Hall.</p>	<p>Graham Callard to attend.</p>
<p>3. U3A Information</p> <p>Mike Cooke produced information on the U3A for the group; this has been uploaded onto the cloud file.</p>	
<p>4. Medical & Health Service information</p> <p>Mike Cooke produced a comprehensive report on Crowborough’s doctors’ surgeries together with other Crowborough health services. The group agreed that further investigations should take place in order to establish how existing facilities will accommodate the demand that will result from the current commitment for additional homes.</p> <p>As dental surgeries and osteopaths are generally run on a private rather than public basis, it was agreed that these establishments would increase as a result of the demand for more patient care.</p> <p>Plans are in place for the Sussex Community NHS Trust to take over cottage hospitals and provide hub facilities. It was agreed that further information needs to be obtained on the subject.</p>	<p>Graham Callard to contact Beacon Surgery, Mike Cooke to contact Saxonbury House and Rotherfield surgeries.</p> <p>Mike Cooke to contact the Sussex Community NHS Trust.</p>
<p>5. Terms of Reference</p> <p>The Terms of Reference for the group have been agreed. They have been uploaded to the cloud file and the Crowborough Town Council website.</p>	

<p>6. Audit of Facilities</p> <p>Graham Callard has produced a detailed report on sport and leisure facilities; this is available on the cloud file. The report has identified the need for all-weather training and the infrastructure needed for the town to move forward in this area. It was agreed that the next step would be for members of the group to interview various sporting clubs with green space to ascertain the viability of creating an all-weather training facility in the future. The shortlist would then be included in the first draft of the Neighbourhood Plan.</p> <p>Information of youth facilities and the provision for performing arts is still outstanding. When collated it will be uploaded to the cloud file.</p> <p>It was agreed that the survey on community halls should include other buildings; for example, Scout and Guide huts.</p> <p>Members agreed that allotment space should be included in the mapping and evidence provided if further provision is needed for the next twenty years.</p> <p>It was agreed that the group needs to analyse the future provision of parks, play areas and skate parks.</p> <p>An audit needs to be completed on all open space provision in Crowborough including land owned by Crowborough Town Council. Tony Fullwood advised the group to use the PPG17 report on open space provision; this is available on Wealden District Council's website. The PPG17 report can be used to benchmark Crowborough's provision of open space with other towns in the Wealden area.</p> <p>It was agreed that once audits and reports have been completed the group needs to collate the information for mapping purposes.</p>	<p>Graham Callard to interview sporting clubs.</p> <p>Craig Murrell to contact Clued-Up and the East Sussex Youth Service and upload information.</p> <p>Mike Cooke to produce a report for the next meeting.</p> <p>Mike Cooke to liaise with CTC.</p>
<p>7. Any other business</p> <p>No other business was discussed.</p>	
<p>8. Date of next meeting</p> <p>It was agreed that the date for the next meeting would be Wednesday 19th August, 7.30pm at the Town Hall.</p>	
<p>The meeting closed at 8.55pm.</p>	