

Minutes of a meeting of the Crowborough Neighbourhood Plan **Environment Group** held in the Town Hall, The Broadway, Crowborough on Wednesday 1st July 2015 at 7.30pm

Present:

Peter Ellefsen
 Andrew Steen - Chairman
 Charles Tankard
 Clive Wilson
 Caroline Miles – Crowborough Town Council

Apologies:

Pat Arnold

Topics and Decisions	Action
<p>1. Mapping Software</p> <p>Training on the mapping software has taken place; a member from each working party attended.</p>	
<p>2. Update of Character Areas Analysis</p> <p>A proforma has been created onto which information from the designated areas, including photographs, can be downloaded. The proformas and corresponding documents will then form the basis of a final document which will encompass and link each document. The analysis for the West area is still outstanding.</p> <p>Charles Tankard presented a 2008 document from West Sussex County Council. Although covering the whole of Sussex it contained a detailed character assessment of Crowborough. This included information on housing, the character of individual areas and the geology of the area. It was agreed that the document would be useful as it has historic mapping and this could be used as a base for mapping carried out by the group.</p> <p>It was agreed that all character areas would be analysed and mapping completed by the next Environment Group meeting.</p>	<p>All group members to complete the proforma by the next meeting. Andrew Steen to complete West area.</p> <p>Andrew Steen to upload document onto the Cloud file for members to access.</p>
<p>3. List of Historical Buildings and Monuments</p> <p>It was agreed that the list of historical buildings and documents could be condensed to approximately a dozen historical buildings. It was suggested that Gareth Hockin could use the West Sussex Character Assessment to form a list. The group agreed that it was important to identify buildings of character within Crowborough as this could result in further properties obtaining listed status and protection.</p>	<p>Andrew Steen to contact Gareth Hockin.</p>
<p>4. Mapping of Natural Environment</p> <p>It was agreed that the document regarding the natural environment which had been distributed at the last meeting would need to be reanalysed and adapted.</p> <p>The group discussed the need to include all areas of green space when analysing and mapping their areas.</p>	<p>Andrew Steen to contact Barry Kemp.</p> <p>Group members to include all green space in analysis of areas.</p>

5. Next Meeting Date

It was agreed to meet next on Tuesday 11th August. Tony Fullwood, the planning consultant, should be invited to attend.

Charles Tankard to contact Tony Fullwood.

The meeting closed at 8.55pm.