

Minutes of a meeting of the Crowborough Neighbourhood Plan **Housing and Transport Group** held in the Town Hall, The Broadway, Crowborough on Wednesday 16th September 2015 at 7.30pm

Present:

George Moss
 Richard Stogden
 Peter Ellefsen
 Andrew Steen
 Kathryn Willig
 Caroline Miles– Crowborough Town Council
 Tony Fullwood – Planning Consultant

Apologies:

Charles Tankard
 Alistair Bultitude
 Sandra Bultitude
 Jo Stonebrook

Topics and Decisions	Action
<p>1. Election of the Chairman George Moss was elected Chairman of the Housing and Transport Group.</p>	
<p>2. Minutes of the previous meeting The minutes of the previous meeting on 08/07/15 were agreed.</p>	
<p>3. Matter Arising It was noted that Sue Petszaft has resigned from the Housing and Transport Group.</p>	
<p>4. Review of the Housing Needs Survey The group queried that 53% of residents who returned comments did not have a mortgage on their property. However it was noted that residents who replied to the survey were probably those that had more free time and were possibly largely retired. Although the group felt that the figure was slightly skewed it was agreed that the document was reasonably representative and robust. It was decided by the group that in the introduction of the document; Fig. 1.2. 2nd paragraph undervalued the survey. Tony Fullwood to suggest altered wording for Andrew Steen to contact AiRS to amend. It was noted by the group that item 3. 3.1 regarding gross income multipliers required to purchase an average price flat in Crowborough may no longer be relevant. Andrew Steen will check with local Estate Agents to ascertain whether this is the case. Item 4. 4.9. It was agreed by the group that the entry of Jarvis Brook in the table should be deleted as Jarvis Brook falls within the NP boundary. This therefore alters the figures by 2. It was noted that there was no indication of how many people, of those that responded to the survey, worked within Crowborough. This needs clarification as this information will be passed to the Commercial Group. Richard Stogden will liaise with East Sussex County Council for this information. Item 6. The table showing the Summary of Market Demand is at odds with the guarantee of anonymity to respondents. It was agreed by the group to leave the table out of the survey.</p>	<p>A.S. to contact AiRS.</p> <p>A.S. To make contact with local estate agents.</p> <p>A.S. to contact AiRS</p> <p>Richard Stogden to contact East Sussex County Council</p> <p>A.S. to contact AiRS.</p>

<p>The housing survey reveals the need for 125 affordable homes. However, Item 7 7.5 shows 23 on the housing register. Andrew Steen will seek an explanation.</p> <p>The group agreed that the survey showed that the majority of respondents supported new housing with support for affordable housing stronger than that of market housing.</p> <p>The survey revealed that in terms of affordable units 24% of respondents wanted 1 bed units and 45% wanted 2 bed units. Respondents replicated the need for smaller units in the market housing sector. This reflected the need for starter homes, homes for young singles and downsizers. National trends are reflected in the figures. The Neighbourhood Plan could frame policy to influence housing allocation and type of units.</p> <p>The group also considered the need to make provision for the growing elderly population and the inclusion of the international migrant population in future housing.</p> <p>Once completed the Neighbourhood Plan can influence the current allocations for housing. The Housing and Transport Group could influence the size of units, layout of the site, landscaping etc.</p> <p>To conclude the group agreed to consider the following:</p> <ul style="list-style-type: none"> A policy for smaller units within the housing schemes. A policy which sought to influence current allocations within the Wealden Local Plan. Provision for specialist housing for the elderly. The inclusion of the international migrant population when considering future housing. An exceptions policy within the Neighbourhood Plan in which housing would be granted only if affordable housing. 	<p>A.S to seek an explanation.</p>
<p>5. Housing Development Sites.</p> <p>Andrew Steen will map the shortlist of possible sites from resident’s responses and from the SHLAA report. This will result in a short list of areas to review. Tony Fullwood suggested that the group then review the sites using a standard proforma. Potential housing sites can then be added onto areas on the map.</p> <p>It was agreed by the group that the Chairman would liaise with Wealden District Council regarding their strategic housing assessment and discuss the possibility of Crowborough taking its share of need. Charles Tankard, chairman of the steering group to be involved in the process.</p>	<p>A.S to compile a simple map identifying potential housing sites suggested by respondents to survey.</p> <p>G.M. to arrange a meeting with Wealden District Council and invite C.T. to attend.</p>
<p>6. Transport.</p> <p>The group agreed to include the issue of the transport system in Crowborough as part of its policy for the Neighbourhood Plan. The group will therefore conduct research into current traffic flows around Crowborough, congestion hotspots and air quality management areas. The group will report back at the next meeting.</p>	<p>The group to conduct research into transport in Crowborough and report back at the next meeting.</p>

<p>7. Terms of Reference</p> <p>The group agreed that the current Terms of Reference for the Housing and Transport Group was too generic. The main objective of the group was to understand and attempt to meet the housing needs of Crowborough. Detailed objectives needed to be included in the Terms of Reference. George Moss will collate and circulate objectives by email to the group for discussion at the next meeting.</p>	<p>G.M. to draw up a list of objectives for the Housing and Transport Group for discussion at the next meeting.</p>
<p>8. Date of Next Meeting.</p> <p>The date of the next meeting will be Tuesday 27th October.</p>	

The meeting closed at 9.30pm.