



Child Protection and Vulnerable Persons Policy

Responsibility: Personnel committee

Review Cycle: Every two years, or earlier in the event of legislative changes

<u>Date of Adoption / Renewal</u>	<u>Resolution Number</u>
7 June 2011	6179
23 September 2013	6972
27 June 2014	7195

CHILD PROTECTION AND VULNERABLE PERSONS POLICY

1. Introduction

- 1.1 Crowborough Town Council is committed to taking all reasonable precautions to safeguard the welfare of children and vulnerable persons that use its services and promotes a safeguarding culture and environment.

2. Safeguarding

- 2.1 The council will endeavour to safeguard children and vulnerable persons, in that:
- The welfare of the child and vulnerable adult is paramount
 - All children and vulnerable adults have the right to protection from abuse
 - All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately
 - All staff, volunteers and elected members of the council have a responsibility to report concerns to the appropriate officer
 - All staff, volunteers and elected members of the council are not to deal with situations of abuse or to decide if abuse has occurred

3. Duty of care

- 3.1 Disclosure and Baring Service (DBS) checks will be carried out in accordance with the eligibility criteria in the Rehabilitations of Offenders Act 1974 (Exceptions) Order 1975.
- 3.2 Crowborough Town Council has a 'duty of care' to protect others from harm; this includes a range of processes including risk assessment and health & safety practices.
- 3.3 Allegations or suspicions of inappropriate behaviour by a member of staff or Councillor must be referred immediately to the Town Clerk who will refer the matter to Social Services at East Sussex County Council for investigation.

You must refer; you must not investigate