Minutes of a meeting of the **PERSONNEL** Committee held in the Town Hall, The Broadway, Crowborough on Monday 23rd July 2012 at 7.30 pm

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Present	Councillors	Paul Adams	
		Michael Cooke	
		Peter Cowie	
		Elizabeth Fermor	
		Beverley Johnstone	Vice-Chairman
		George Moss	Chairman
		Kay Moss	
		Wendy Scrace	
		Matthew Street	(left at 8.45pm)
		Sandra Timms	
		Neil Waller	
In attendance		Philippa Hewes	Town Clerk

* *Denotes non attendance*

APOLOGIES

None.

DECLARATIONS OF INTEREST

Cllr Matthew Street declared a personal interest as he knows the Environment Warden.

MINUTES

Meetings of 27th February and 15th May 2012

6565 **RESOLVED** that Minutes of the meetings held on 27th February and 15th May 2012 as confirmed be signed by the Chairman.

STAFF

6566 **RESOLVED** that this Committee excludes the public and press from this meeting on the grounds of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960 section1.

Report on Environment Warden and proposal for permanent position

The role of Environment Warden has worked very well and provides flexibility with the clearance of litter and keeping the town and recreation grounds in good order. Positive feedback has been received from members of the public.

6567 **RESOLVED** to offer Julie Blunden a permanent contract as Environment Warden for 24 hours per week on the salary scale included in the confidential report for the Personnel Committee.

There was a lengthy discussion on the position of Head Groundsman following a confidential report to the Personnel Committee. Cllrs Wendy Scrace and Kay Moss put forward proposals which were subsequently withdrawn.

It was recommended that the views of the Committee are made known to the individual, including a request for a reduction in salary.

Further advice is to be sought and reviewed at a meeting to be held 1st August 7.30pm.

The meeting closed at 9.12 pm