

CROWBOROUGH TOWN COUNCIL

To all Members of the **FINANCE and GENERAL PURPOSES** Committee (with copies to all other Members for information).

You are summoned to attend a meeting of the **FINANCE and GENERAL PURPOSES** Committee to be held at the Town Hall, The Broadway, Crowborough on Tuesday 8th November 2011 at 7.30 pm when it is proposed to transact the following business:-

Town Clerk
1st November 2011

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Questions from members of the public (15 minutes maximum)

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - 3.1. **Minutes – 6th September 2011**
4. **PUBLIC PARTICIPATION**
 - 4.1 **Report from Mediation+ to support request for payment of grant £1050 2011/12.**
 - 4.2 **To receive reports from representatives to support grant applications.**
5. **GRANTS**
 - 5.1 **To note return of grant for £1000 from Crowborough Bonfire & Carnival Society as they were unable to attend the event at Horwich.**
 - 5.2 **To consider applications received for grants for the financial year 2012/12:**
 - Crowborough Bonfire & Carnival Society
 - Crowborough Choral Society
 - Crowborough Community First Responders
 - Crowborough Rocks
 - Crowborough YouthBank
 - Friends of Beechgrove Unit
 - Rotherfield St Martin
 - Society of Friends of Montargis
 - World in Need International
 - WRVS Darby & Joan Club
 - 5.3 **To review progress reports from Clued-up.Info and Citizens Advice and consider Service Level Agreements and grants.**

6. FINANCE

6.1 Management Account Reports to 31st August 2011 (sent to Councillors on 9th September).

6.2 Management Account Reports to 30th September 2011 (sent to Councillors on 6th October).

6.3 Bad debts

6.4 Annual Return for year ended 31st March 2011

The External Auditor has completed the audit of the Annual Return for the year ended 31st March 2011 and has signed the report without comment. A 'Notice of conclusion of Audit' and a copy of the Annual Return have been displayed in accordance with SI 2011 no.817

6.5 Internal Audit

Review of Internal Audit Report following inspection 14th and 15th September to conduct work in accordance with 5 year plan.

6.6 To review projected spend to the end of the financial year and draft budget 2012/13.

7. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING