

Minutes of a meeting of the **SPORT, RECREATION and CEMETERY** Committee
held at the Town Hall, The Broadway, Crowborough on
Tuesday 25th October 2011 at 7.30pm.

Present	Councillors	Quentin Burch Michael Cooke * Peter Cowie Philip Fermor Beverley Johnstone * Kay Moss Ronald Reed Wendy Scrace David Shaw Sandra Timms * Neil Waller *	Chairman Vice Chairman
Also present		Philippa Hewes David Foot 2 members of the public	Town Clerk Operations Manager

* *Denotes non attendance*

APOLOGIES

Cllr Michael Cooke – unwell
Cllr Beverley Johnstone – personal reason
Cllr Sandra Timms – personal reason

DECLARATIONS OF INTEREST

Cllr Philip Fermor declared a personal interest in Owlsbury Allotments as he lives near the site and a personal interest in Summersales due to his association with the adjacent Forest Fold Baptist Church.

Cllr Kay Moss declared a personal interest in Owlsbury Allotments as a plot holder.

MINUTES

Meeting – 3rd October 2011

6295 **RESOLVED** that the minutes of the meeting held on 3rd October 2011 as confirmed be signed by the Chairman.

PUBLIC PARTICIPATION

Deferred until later in the meeting.

UNCONFIRMED UNTIL NEXT MEETING

TO CONSIDER A 4 YEAR PROGRAMME FOR SPORT, RECREATION & CEMETERY

To approve expenditure for improvements to electrical installations at Wolfe Recreation Ground

Following a recent health and safety inspection at the site, a quotation of £9500 + VAT has been received for emergency works and improvements to the electrical installation at the bar area, pavilion and changing rooms. In accordance with Financial Regulations, alternative quotes will be obtained. Whilst this unscheduled work is not included within the budget, there is scope within the total committee budget (Financial Regulations 3.2).

- 6296** **RESOLVED** to spend up to £10,000 + VAT for electrical work to the bar area, pavilion and changing rooms and to delegate authority to the Operations Manager to select the contractor.

Spending is permitted under the Local Government (Miscellaneous Provisions) Act 1976 s19 and delegation under the Local Government Act 1972 s101.

To consider possible recreation schemes for Section 106 funds

Wealden District Council has confirmed that it is possible to 'pool' up to 5 developer contributions for a scheme. A review of decision notices since 6.04.10 indicated that contributions are due for applications at Hoppits Nursery WD/2009/2556 and St Anthony's WD/2011/0207. The Council has been advised that it is preferable to have separate schemes for each large development. The Section 106 working party, established 1.08.11, will review existing recreation facilities in the town in conjunction with the results of the Kit Campbell report on recreation, and consider how to address any shortfall. It may be appropriate to involve other committees.

The Council has been asked to come up with a scheme for youth/adult recreation and an equipped play area for younger children in connection with the planning proposal at Alderbrook.

- 6297** **RESOLVED** to submit a scheme for an expansion to the skatepark facilities at Goldsmiths and an equipped play area at the Alderbrook Playing Field. The principle of the provision of play equipment has been approved by the Trust of Alderbrook Playing Field.

Report on vehicle replacement

A schedule of Council vehicles/equipment was reviewed. There was a discussion on the condition of the vehicles and the possible acquisition of new vehicles/equipment to support the aims of the Council.

Details of when the vehicles/equipment were purchased, the cost and projected life expectancy will be considered at a future meeting in order to develop a programme of replacement.

To consider programme of work

A schedule of potential works and projects was reviewed and adjusted; a revised schedule will be circulated.

Two members of the public presented a proposal for enhancements at the skatepark at Goldsmiths with facilities suitable for skaters, BMX riders and those using scooters. The scheme also provides a seating and recreation area. The cost of the scheme is approximately £77,000. A consultation exercise is to be conducted on the proposal.

It was reported that the Lions Club has access to approximately 100 trees and has requested a planting scheme on Council land. The matter will be considered at a future meeting.

FINANCE

To review projected spend to the end of the financial year and Reserves

The existing earmarked Reserves were reviewed. It was agreed that code 9028/boating lake £6241 should remain as a filter needs to be installed to improve the quality of the water. Code 9045/JB play equipment will be spent this financial year. 9046/Summersales £7000 and 9047/allotments £4000 are required for future projects. It was agreed that there should be a reallocation of the remaining reserves to provide £20,000 for future vehicle replacement and £6000 for play equipment, with the balance being transferred back to the general reserve.

6298 RESOLVED to reallocate reserves to earmark £20,000 for vehicle replacement and £6000 for play equipment. The balance of £56497 from codes 9004/toilet block, 9011/sports development, 9029/sports project and 9038/sports facility to be transferred back to the general reserve.

The projected spend to the end of the financial year was reviewed and is within budget.

To consider draft committee budget 2012/13 and list of charges

The list of proposed charges for the cemetery was reviewed. Grave digging is currently carried out by a contractor and the cost next financial year will be £500 with shoring and £445 without shoring. It was agreed that charges need to reflect the cost of staff involvement.

The list of proposed charges 2012/13 was reviewed. Many charges are linked to long-term agreements and rent reviews are restricted. The hire of Wolfe

pavilion has remained unchanged for many years at £6 per hour and this is to be increased to £8 per hour initially. The hire of the large marquee at £60 does not reflect the staff time of 15 man hours to erect/dismantle and it was agreed that there should be a separate charge of £150 in additional to the hire fee.

6299 Subject to the inclusion of an additional charge for the large marquee, it was **RESOLVED** to approve the list of charges and cemetery costs for 2012/13.

The draft budget for 2012/13 was reviewed. Additional items are required to support the proposed programme of work with £7000 for resurfacing the compound at the works yard and £6000 for resurfacing the basketball area at Goldsmiths Recreation Ground. In addition, a contingency sum of £20,000 should be included. Income from the cemetery is to increase to reflect the revised charges.

6300 **RESOLVED** to submit a draft budget for Sport, Recreation and Cemetery of £333,180 for 2012/13.

Figures on zero based budgeting were reviewed and indicated that almost all expenditure was for duties and existing commitments.

The meeting closed at 10.10pm.