

Minutes of a meeting of the **Environment** Committee held in the  
Town Hall, The Broadway, Crowborough on Wednesday 10<sup>th</sup> October 2018 at 7.30pm

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Present	Councillors	Quentin Burch* Peter Ellefsen Martyn Garrett* Richard Jury Kay Moss David Neeves Alan Penney Ron Reed Greg Rose* Wendy Scrace Sandra Timms	Vice – Chairman      Chairman
Also present		Amanda Negus John Coleman	Committee Clerk Uckfield Railway Line Parishes Committee

1 members of the public

\*Denotes non attendance

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#### **APOLOGIES**

Cllr Quentin Burch  
Cllr Martyn Garrett  
Cllr Greg Rose

#### **DECLARATIONS OF INTEREST**

None.

#### **MINUTES**

Minutes of the meeting held on the 31<sup>st</sup> July 2018

**8566 RESOLVED** that the Minutes of the meeting held on 31<sup>st</sup> July 2018 as confirmed be signed by the Chairman.

Updated action list (attached to agenda)

Acting Town Clerk to write to the rail operator requesting they bid for funds from the 'Access to All' scheme for Crowborough Railway Station.

#### **TRANSPORT**

To note the information provided by Compass Travel (Sussex) Ltd. and agree any further action (attached to agenda)

The new timetable hasn't been in operation very long, so it's not possible to make a good comparison of the passenger loads with the old timetable yet. CTC would like to know if other parishes are contributing. There isn't any available money in the current budget, but members would like to keep this item on the agenda and make allowance in next years budget. It was acknowledged that this is a vital service however, members were concerned to be advised that the service may discontinue if CTC was unable to make a financial contribution.

It was commented that a procedure is needed to keep note of items and costs for future budgets.

## **RAILWAY REPORT**

To note the report from John Coleman (attached to agenda)

There have been big improvements, but there is still an issue of trains not stopping at stations and turning back so they can be “on time”.

## **ENVIRONMENT ISSUES**

To note the report from the Ranger and agree any actions (attached to agenda)

The Ranger was congratulated for all he’s achieved.

The flail mower collector is to be noted for inclusion on next year’s budget.

To discuss the recycling of waste from the Town Hall and agree any action

It was agreed as much recycling as possible should be taking place. Glasses will be used at the Planning and Development meetings instead of plastic cups. Paper cups will be bought for use by members of the public and visitors instead of plastic for the water cooler. Recycling needs to be considered in advance of CTC’s move to Pine Grove and Regus needs to be consulted to see how it can be co-ordinated.

To discuss the letter from ESSC regarding grass cutting and agree action (attached to agenda)

Although residents are unhappy with the reduction in grass cutting, those surveyed at the Summer Fair would prefer not to have a tax increase to pay for additional cuts. It was therefore

**8567 RESOLVED** to reply to the letter from ESSC that Crowborough will continue with the two cuts they provide.

## **PLANTING**

To discuss the proof of plants provision and agree any action

Members agreed the plants looked beautiful again this year and queried whether the hanging baskets came planted, or whether the Grounds Staff did the planting. They also questioned whether it was possible to have a different variety of plants.

To ensure a correct audit trail, members would like a system instigated whereby:

- A purchase order is raised for the plants ordered.
- A detailed delivery note is provided at time of delivery.
- Plants are accounted for against the delivery note.

As part of the Council’s policy to ensure best value, they would like to see additional quotes obtained prior to ordering next years plants.

## **SOUTH EAST IN BLOOM**

### To receive update on latest position

Silver Gilt Awards were won for both the Country Park and the Town Centre. Unfortunately the few additional marks needed to achieve a Gold within the Town Centre were lost because of the dead tree on Chapel Green. Although a new tree has been ordered, the old tree had not yet been removed.

A member of the public left the meeting at 7.56pm.

## **COUNTRY PARK**

### To review request for memorial bench in the Country Park and agree any action (attached to agenda)

It is not appropriate to have a memorial bench in the Country Park because of its rural nature, but it was suggested the resident could purchase a plaque for the Wall of Remembrance in Herne Cemetery.

## **OTHER UPDATES AND REQUESTS**

### To discuss repainting of lampposts in Pleasant View Road area and agree action (attached to agenda)

- 8568 RESOLVED** for ESCC to repaint the 17 lampposts in the Pleasant View Road area for the cost of £967.19 plus VAT. To be paid for from either budget code 801/4601, 801/4115 or 801/4654 depending on advice from the Acting Town Clerk/RFO.

### To discuss relocation of post box in Jarvis Brook and agree any action

The old Jarvis Brook Post Office site is being redeveloped and the post box there is no longer in use. The Delivery Office advised they were looking for a new site and this location had previously been well used. The landlord of the adjoining properties declined to have a post box on his land. Other post boxes in Jarvis Brook are located at the railway station and the garden centre.

It was agreed for the Acting Town Clerk to write to the Post Office to suggest a new location for the Post Box at the junction of Burdett Road and Crowborough Hill, opposite Windsor Road, near to the telephone box by the triangle of grass that has pavements either side.

### To note update regarding replacement of street light in Western Road

The new street light is now in situ.

### To note officer report regarding litter bin relocation and agree action (attached to agenda)

At the current time, because of the licence charges, it is cost prohibitive to provide a bin on Crowborough Hill at the end of the footpath with Oliver Close.

A list of litter bin and other requests is to be kept and provided with each agenda, so priorities can be assessed and allowed for within the budget.

To note request for Royal British Legion / Artytime Poppy Pebbles and agree any action (attached to agenda)

Members agreed it was a lovely idea, but were unable to suggest any suitable locations for a display on CTC land.

To note correspondence regarding South View Road litter bin and agree action (attached to agenda)

A discussion took place about the usefulness of the litter bin location next to the bench and the high costs of removing it. It was therefore decided the Grounds Operations Manager is to put a sign on the bin advising it is for litter only and not to be used for dog faeces or household waste. He will also monitor what the bin is being used for and what impact the sign has on the situation. To report back to next meeting. Acting Town Clerk to reply to NHS letter to advise course of action.

A member of the public left the meeting at 8.29pm.

## **FINANCE**

To note the income and expenditure to date (attached to agenda)

The income and expenditure was noted.

## **URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA**

It was advised that the middle pane of glass is broken on the Crowborough Hill bus stop opposite the police station.

The meeting closed at 8.31pm.