

Minutes of a meeting of **CROWBOROUGH TOWN COUNCIL** held in the
Town Hall, The Broadway, Crowborough on Tuesday 20th February 2018 at 6.30pm

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|--------------|-------------|----------------|-----------------|
| Present | Councillors | Quentin Burch | |
| | | Peter Ellefsen | Mayor |
| | | Martyn Garrett | Deputy Mayor |
| | | Richard Jury | |
| | | David Larkin | |
| | | George Moss | |
| | | Chris Moss | |
| | | Kay Moss | (Also WDC) |
| | | David Neeves | |
| | | Alan Penney | |
| | | Ron Reed | (Also WDC) |
| | | Greg Rose | (Also WDC) |
| | | Wendy Scrace | |
| | | Matthew Street | |
| | | Sandra Timms | |
| Neil Waller | (Also WDC) | | |
| Also present | | Andy Beams | Town Clerk, CTC |

*Denotes non attendance

Cllr Alan Penney opened the meeting with a prayer. Members of the public were excluded from the meeting.

APOLOGIES

None

DECLARATIONS OF INTEREST

None

It was noted that the minutes from the previous meeting were not on the agenda, and would be approved at the next meeting.

TO NOTE THE CONFIDENTIAL REPORT RELATING TO PINE GROVE

Cllr Peter Ellefsen informed Members of an amendment to the figures in the report, where the figure already assigned to the annual budget had been overlooked in the calculations. An updated version was circulated illustrating the correct figure remaining to be authorised by the Council.

Cllr George Moss explained to Members the reason why the working group strongly felt that the windows for the library should be included as part of the works, both to make

the building more aesthetically pleasing and that completing them now would be more cost effective than in a separate future works programme.

Cllr George Moss also explained that the working group considered the contractors had reduced their costs as far as reasonably possible, and that any other savings would mean taking required items out of the project.

In response to a question, the Town Clerk informed Members that the lease documents were complete with the exception of the details relating to the contract with the main works contractor.

TO CONSIDER THE WORKING GROUP RECOMMENDATIONS AND AGREE ACTIONS

Members had been circulated the working group report with a number of recommendations for consideration. These were considered in order and it was

- 8305** **RESOLVED** by majority to approve the additional £37,363 to complete the Pine Grove project.
- 8306** **RESOLVED** by majority to use the sale proceeds of the Old CCA Hall to fund the £37,363.
- 8307** **RESOLVED** by majority to approve the additional £40,697 for works to the library windows as part of the Pine Grove project.
- 8308** **RESOLVED** by majority to use the sale proceeds of the Old CCA Hall to fund the £40,697.

Members noted the other points needed to move things forward, and it was

- 8309** **RESOLVED** to authorise the Town Clerk and any two members of the Pine Grove Working Group to sign the contracts for the lease and building works

Cllr Peter Ellefsen informed Members of the amended repayment figure in the ESCC loan agreement. ESCC had failed to allow for the accrued interest during the repayment free period in their initial illustration. Members noted the amended terms and

- 8310** **RESOLVED** to approve draw down of the ESCC loan immediately the Council qualifies to do so
- 8311** **RESOLVED** to approve draw down of the ESCC grant immediately the Council qualifies to do so
- 8312** **RESOLVED** by majority to approve draw down of the balance of the PWLB loan as and when required

URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

Cllr Neil Waller suggested that a press release is given to inform residents of the progress of the project. Members agreed this could be prepared in advance and should be released once the contracts had been signed.

Cllr Peter Ellefsen informed Members of a letter from MacConvilles outlining the additional fees incurred by them due to additional work and time involved in the Pine Grove Project. As a gesture of goodwill, they offered to discount the amount considerably and Members agreed in principle that this was entirely reasonable. The Town Clerk was authorised to inform MacConvilles of the Council's intentions pending formal approval.

Meeting closed at 7.10 pm.