

CROWBOROUGH TOWN COUNCIL

To all Members of the **SPORTS & RECREATION** Committee (with copies to all other members for information).

You are summoned to attend an extraordinary meeting of the **Sports & Recreation Committee** to be held at the Council Offices, Pine Grove, Crowborough on **Tuesday 13th July 2021** at **6.45pm** when it is proposed to transact the following business:

Caroline Miles, Town Clerk
7th July 2021

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Questions from members of the public (15 minutes maximum)

Please note that in view of the confidential nature of the discussion of some items on this agenda, the press and public may be excluded under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

3.1 Minutes of the meeting of 22nd June 2021

4. MOWER ISSUES

4.1 To **note** the Mower report and **agree** any action

5. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND/OR INCLUSION ON A FUTURE AGENDA



AGENDA ITEM NUMBER: 4.1
MEETING DATE: 13th July 2021
COUNCIL/COMMITTEE: S&R
TITLE: Mowing Report
PURPOSE OF REPORT: Update on situation regarding mowers
SUPPORTING DOCUMENTS: None
OFFICER CONTACT: Operations Manager

OFFICER RECOMMENDATIONS:	
1	For Councillors to AGREE to purchasing a Kubota 3090, For the funds to be taken from 4039/301 Capital Purchases.
2	

Background:

The grounds team use a Trimax Pegasus trailed rotary mower with a tractor to cut the large open areas such as football pitches and recreation grounds. This mower had a fault on the 21st June 2021 whereby the blades became loose and could not be tightened any further. Due to the safety concern the machine had to be put out of action and the new parts were immediately ordered. There has been a significant delay on receiving the new parts as we were first advised 2-3 days, we are still at this time waiting for the parts to arrive.

This has meant that the grounds team only alternative to cut the grass is to use the John Deere ride on mower. They originally had two ride on machines, however one broke down and was due to be sold as agreed by the committee previously. This machine has since been used as a spares machine for the second ride on mower the grounds team have, which has saved on various expensive parts to date. The second ride on mower has been serviced annually by Burden Bros Agri and was last serviced on the 30/03/21 where it had to have £2241.50 spent on it due to parts becoming worn. This second ride on mower has now broken down. It has had to be recovered back to Wolfe yard on a trailer and struggles to start along with emitting clouds of white smoke when it does start up briefly. It cannot be used in its current condition. A mechanic is due to assess it on Friday 9th July 2021 to establish if it is beyond repair. It is unknown what the cost would be if it can be repaired.

The Environment committee have agreed to purchase a new ride on collecting mower for use at Heatherview which would also have been able to be used across other sites in Crowborough in this situation. However, there is currently a huge delay on being able to obtain new machines and spare parts which is causing this new machine to be delayed in being delivered for 2-3 months.

Current Position:

The grounds team currently do not have any working machine capable of cutting grass beyond the capabilities of a strimmer. The weather we are experiencing is perfect for grass growing and the football pitches that have been fertilised are growing at an increased rate and at risk of being damaged if not cut regularly.

Rental/ Contracting:

A machine capable of being used as a ride on can be hired at a rate of £885.00 per week. This machine however cannot be driven on the road and so would have to be used with a trailer. The trailer we have would be able to hold the machine but not the cutting deck. We also only have one full time member of staff on the grounds team who can tow a trailer of this size.

For the football pitches we have previously contracted out to a company to cut our pitches once. This cost the Council £800.00 for one cut of all pitches and recreation grounds. At this time of year this cut would have to be carried out weekly until the Trimax is working again.

Therefore, the rental/ contracting option will cost £1685.00 per week until the machines are fixed. It is unknown at this time how long that could be.

Purchasing a new machine:

The Council could purchase a new ride on machine whilst the cost of repairing the old one is established. It is likely that the old one would need replacing soon anyway as it is getting to the end of its economic life, and this would ensure that the grounds team have a fully working machine. If the old machine is still able to be fixed at a cost-effective amount, then it could be kept as a spare machine until it no longer becomes financially worth keeping.

Due to the long delays in purchasing a new machine from suppliers' machines have had to be sought based on not only their practical ability to do the work required by the grounds team, but also on their current stock availability. All quotes provided below are from suppliers who have the machine in stock. Quotes 1 and 2 would be collected, quote 3 includes delivery.

The machine will have to be made road legal to transport it between sites and therefore there may be a delay of around 10-14 days from placing the order to being able to use it on the roads. As an interim fix the member of grounds team that can use the trailer would be able to transport it between sites where needed on a short-term basis. This would not however delay the purchase of the machine.

There are sufficient funds in the 4039/301 Capital Purchases budget to cover the purchase of this machine.



Quotation

CROWBOROUGH TOWN COUNCIL
 Finance Department
 Council Offices Pine Grove
 Crowborough
 East Sussex
 TN6 1DH

Quotation number 331717
 Quotation Date 07/07/2021
 Our order reference 331717
 Your order reference
 Account number CRO

Qty	Description	Price	Disc %	Amount	VAT Rate	VAT
1.00	KUBOTA F3090-EU	16,976.04	8.50	15,533.08	20.00	3,106.62
1.00	RCK60R-F36EC	2,951.00	5.11	2,800.20	20.00	560.04
1.00	LIGHTING KIT	565.00	0.00	565.00	20.00	113.00
1.00	FLASHING BEACON	175.00	0.00	175.00	20.00	35.00
1.00	IST REGISTRATION	55.00	0.00	55.00	20.00	11.00

VAT Rate	Description	Net Amt	VAT Amt		
1	20.00% VAT Standard Rate	19,128.28	3,825.66	Net	19,128.28
				VAT	3,825.66
				Total	22,953.94

Date: 07/07/2021

Ref: Q-PT

Regarding recent conversation, I am pleased to be able to submit the following quotation: -

To supply a Kubota Out-Front Mower:

Kubota F3090 Out-Power Mower:

- 30HP diesel engine
- Hydrostatic transmission
- Hydrostatic power steering
- 4WD selectable
- Differential lock
- 60" rear discharge cutting deck
- LED road lighting
- LED flashing beacon
- Road registered
- 24 months warranty can be extended:

RRP	£	20,991.28
Discounted to	£	18,000.00

All Prices are subject to VAT @ 20%

This quotation is valid for 14 Days

Should you be considering your method of payment for the purchase of any machinery quoted on, finance APR rates and arrangement fees will be provided and detailed within the confirmation of order prior to completion of any regulated financial documentation. Quotations for finance have been supplied by our preferred finance company, all quotations for finance will be subject to our customers meeting the underwriting criteria of the finance provider. Alternative re-payment profiles can be provided on request. If you require further information regarding this please do not hesitate to contact your Area Sales Manager.

We trust our quotation meets with your approval and look forward to hearing from you in due course, please do not hesitate to contact me for further information on office [REDACTED] mobile [REDACTED] or email: [REDACTED]

Yours faithfully,

[REDACTED]



Estimate

Mr PETER CUNNINGTON
CROWBOROUGH TOWN COUNCIL
EAST SUSSEX
TN6 2NA
UNITED KINGDOM

Invoice Date: 07 Jul 2021
Invoice Number:
Quote Ref: 304656
Customer Purchase Order Number:
VAT No: 800 1274 88

If you need to return anything you will find details on our website about how to do this. Returned goods will only be accepted for credit within 14 days of the invoice date. A 20% Handling Charge will be deducted on all returns. For help / advice email us at [redacted] or call us on [redacted] Mon-Fri 8:00am – 5:00pm. A 3% charge will be applied to orders over £500.00 if paid by card - this does not apply to online payments.



Qty	Item name	SKU	Item net	Total net
1	Kubota F3890 Power Unit C/W RCK60R-F251EU 60" R/D Mower Deck, Road lighting kit, Safety Beacon and Road Registration	*KU	£22950.00	£22950.00
1	Delivery of Machinery	*DM	£350.00	£350.00
Subtotal			£23300.00	
VAT @ 20%			£4660.00	
Total			£27960.00	
Paid to date			£0.00	

E&OE

Summary:

It is the officer's recommendation that the Committee give the officer delegated authority to purchase a new machine up to a sum agreed to expediate matters. Ideally purchasing a new machine from Quote 1. This is based on the locality of the supplier to Crowborough and the ability to get the machine to the team as soon as possible. This would mean that there is no additional cost involved for using contractors or hiring in additional equipment.

For Councillors to AGREE to purchasing a Kubota 3090. For the funds to be taken from 4039/301 Capital Purchases.