



Council Offices ▪ Pine Grove ▪ Crowborough ▪ East Sussex TN6 1DH
Telephone 01892 652907
VAT No: 210 4938 90

25th August 2022

Crowborough's Christmas Fair

Crowborough's Christmas Fair is scheduled to take place on Friday 25th November. For those wishing to participate, we will be able to offer undercover stalls which will be situated in the High Street and Croft Road. Although stalls will be supplied with overhead lighting (as well as a trestle table), it is advisable to bring another form of lighting for your stall by way of light strings as well as chairs if required. Please note, you cannot enter the stall from the rear and the trestle tables are part of the structure. To be able to get behind the trestle table you will need to be able to bend under it which may be problematic for some. **Please consider this before you proceed with the booking.**

The fair will start at 4.00pm followed by the Christmas lights being turned on at 6.00pm by a leading act from The Crowborough Players and the event will close at 6.30pm. A road closure will be in place and stall holders will have staggered access to their stalls between 2.00pm - 3.00pm.

The council is asking for a **£20 deposit** and a copy of your public liability insurance to be sent with the returned booking form. Please be assured that your deposit will be returned to you on the day of the Christmas Fair when you take your stall. Stall holders that fail to take their designated stall will forfeit their deposit and the money will be donated to the Mayor's charities. Please make cheques payable to Crowborough Town Council.

Please note that there are a limited number of stalls, and they will be allocated on a first come first served basis.

Please complete the form below if you wish to participate and return it, together with a deposit cheque and a copy of your public liability insurance to the Council Offices address above by October 6th, 2022.

Please note that NO water or electricity will be available.

CHRISTMAS FAIR 2022

Name of Organisation:

Full Name:

Address.....

.....

Telephone Number:

Email address.....

Signed.....

Dated.....

Mia Kelly.
events@crowboroughtowncouncil.gov.uk

How the information you provide will be used

General Data Protection Regulations – Any personal information such as name, postal address, telephone number and email address given via this website/form will only be used to provide a requested service, kept for as long as necessary to provide that service and will not be disclosed to any other third party other than as described in our privacy notice, with your prior permission or if we are required to do so by law.

Events Coordinator: Mia Kelly – events@crowboroughtowncouncil.gov.uk
Website: www.crowboroughtowncouncil.gov.uk

Twin Towns: Montargis (France) · Horwich (Lancashire)