

Minutes of a meeting of the **COMMUNICATIONS and EVENTS** Committee held at the Council Offices, Pine Grove, Crowborough on Tuesday 4th April 2023 at 7.30pm

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|--------------|-------------|-----------------------|-------------------|
| Present | Councillors | Alison Arthur* | |
| | | Mike Cooke | |
| | | Martyn Garrett | |
| | | Kay Moss* | |
| | | David Neeves | |
| | | Gareth Owen-Williams* | |
| | | Alan Penney | |
| | | Ron Reed* | |
| | | Matthew Street | Chairperson |
| | | Natalie Whittle | Vice- Chairperson |
| Also present | | Caroline Miles | Town Clerk |

*Denotes non attendance

APOLOGIES

Cllr Kay Moss

DECLARATIONS OF INTEREST

None

MINUTES

Minutes of the meeting of 21st February 2023

It was noted that resolution 10036 should have read £2400 towards Xmas Lights and not Sussex Day.

10083 RESOLVED to accept the minutes of the 21st February 2023 with the amendment relating to resolution number 10036.

FINANCIAL MATTERS

To note the finance report and agree any action

Members noted the current income and expenditure.

It was noted that that budget 305/4207 relates to the Jubilee and Sussex Day

Members noted the Earmarked Reserves.

EVENTS

To note the officer's report on events for 2023

Members noted the report.

Members congratulated the Events Manager on her success in obtaining a grant towards decorating the town centre for the King's Coronation.

It was noted that in order to reduce the amount of plastic the council will not be providing bottled water for people taking part in the Boundary Walk. Walkers will be asked to bring filled reusable water bottles. The Events Manager to investigate the use of a bowser.

The car park opposite Montargis Terrace will be cordoned off as a muster point on Remembrance Day. The Events Manager to notify the scouts. CTC to also erect signs at the site identifying the area as a muster point for those marching and asking drivers to keep the area clear.

TOWN MAP

It was noted that the map is still in draft form and that Central, South East, and South West wards will be marked on it.

It was agreed that the Boundary should remain on the map, that the Town Offices should not be named as a tourist information point, the notification of the Warren as a business area should be removed and that the toilet symbol should be removed from the legend. It was agreed that the Pocket Park should be marked on the map.

Members thanked the Councillor for his hard work in producing the map.

URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

A member asked that Beacon Academy Council is invited to the council offices as happened pre-covid. It was agreed that the topic will be an agenda item for discussion at the next meeting.

As this was the last Communication and Events committee meeting before the election of the new Council, the chairperson thanked the Events Manager, the Operations Manager, and all of the members of staff who work so hard to produce events year after year. The chairperson also thanked members of the committee for their dedication and input over the last four years.

The meeting closed at 19: 55hrs