

CROWBOROUGH TOWN COUNCIL

To all Members of the **COMMUNICATION AND EVENTS** Committee (with copies to all other members for information).

You are summoned to attend a meeting of the **Communication and Events Committee** on **Tuesday 13th June 2023** at **7.30pm** when it is proposed to transact the following business:

Caroline Miles, Town Clerk
7th June 2023

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC.

QUESTIONS FROM MEMBERS OF THE PUBLIC (15 minutes maximum)

Members of the public are welcome to address the committee on items listed in this agenda. Please note that those addressing the committee shall not speak for more than 3 minutes. Once public question time has concluded members of the public will not be allowed to interrupt the meeting. Council meetings are meetings held in public but are not public meetings.

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

3.1 Minutes of the meeting of 4th April and 16th May 2023

4. FINANCIAL MATTERS

4.1 To **note** the finance report and **agree** any action

5. EVENTS

5.1 To **note** the officer's report on events for 2023 and **agree** any action

5.2 To **note** the officer's report on Crowfest 2024 and **agree** any action

6. TENDER DOCUMENTS FOR REVIEW

6.1 To **note** the tenders for the annual fireworks display and **agree** further action

6.2 To **note** the tenders for the Christmas lights and **agree** further action

7. BEACON ACADEMY SCHOOL COUNCIL INVITATION

7.1 To **note** the verbal proposal by a member of the committee and **agree** any action

8. TOWN MAP

8.1 To **note** the final draft of the Town Map

9. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING