



# Child Protection and Vulnerable Persons Policy

**Responsibility:** Personnel committee

**Review Cycle:** Every two years, or earlier in the event of legislative changes

<u>Date of Adoption / Renewal</u>	<u>Resolution Number</u>
7 June 2011	6179
23 September 2013	6972
27 June 2014	7195
2 July 2019	8822
22 <sup>nd</sup> June 2021	9438
25 <sup>th</sup> July 2023	10219

# CHILD PROTECTION AND VULNERABLE PERSONS POLICY

## 1. Introduction

- 1.1 Crowborough Town Council is committed to taking all reasonable precautions to safeguard the welfare of children and vulnerable persons that use its services and promotes a safeguarding culture and environment.

## 2. Safeguarding

- 2.1 The council will endeavour to safeguard children and vulnerable persons, in that:
- 2.1.1 The welfare of the child and vulnerable adult is paramount
  - 2.1.2 All children and vulnerable adults have the right to protection from abuse
  - 2.1.3 All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately
  - 2.1.4 All staff, volunteers and elected members of the council have a responsibility to report concerns to the appropriate officer
  - 2.1.5 No staff, volunteers and elected members of the council are to deal with situations of abuse or to decide if abuse has occurred

## 3 Duty of care

- 3.1 Any member of staff working alone with a vulnerable adult or children will be subject to a DBS check.
- 3.2 Crowborough Town Council has a 'duty of care' to protect others from harm; this includes a range of processes including risk assessment and health & safety practices.
- 3.3 Allegations or suspicions of inappropriate behaviour by a member of staff or councillor must be referred immediately to the Town Clerk who will refer the matter to Children's Services at East Sussex County Council for investigation.
- 3.4 Allegations or suspicions of inappropriate behaviour by the Town Clerk will be referred immediately to the Town Mayor for investigation.

**You must refer; you must not investigate**