

OFFICE USE 	EROB Deed		Register of Burials	
	Green Form & Registrar details		Grave Space Reference	
	Coffin dimensions provided		KPS - provisional	
			KPS – confirmed	

Crowborough Town Council

HERNE ROAD CEMETERY, CROWBOROUGH

APPLICATION FOR INTERMENT – COFFIN BURIAL

This application is made subject to the Herne Road Cemetery Regulations of Crowborough Town Council and must be delivered to Crowborough Town Council, Council Offices, Pine Grove, Crowborough, East Sussex, TN6 1DH at least ten days prior to any interment. This application must be accompanied by either a Notification of Burial or Coroner's Order.

Personal Information of the Deceased

Full name of deceased					
Permanent address of deceased at time of death					
Was the deceased a parishioner?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	<i>(Refer to Parishioner Guidelines at the end of the form)</i>
Age of deceased					
Date of Death					
Place of Death					

Interment Details

Date of Interment					
Time of Interment					
Hire of St. Thomas' Chapel	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If YES, what is the time of service?
Depth of burial	SINGLE		DOUBLE		RE-OPEN
Exact Coffin dimensions	LENGTH:		WIDTH:		HEIGHT:
Officiating Minister – <i>if applicable</i>					

Funeral Director Details

Name Address Telephone number Email Address				
Signature of Funeral Director:				Date:

Grave Space Details & Exclusive Right of Burial Deed holder/s information

Grave Space Reference		
Exclusive Right of Burial Deed number		
Exclusive Right of Burial Deed holder/s	1.	
	2.	
	3.	
	4.	
Is the deceased the sole Exclusive Right of Burial holder for this grave?	YES	If YES, please complete SECTION A below
	NO	If NO, please complete SECTION B below

SECTION A: Declaration to be completed by the deceased's authorised representative

Relationship to the deceased		
<i>I declare that I have read, understood and agree to comply with the Cemetery Regulations relating to Herne Road Cemetery, Crowborough.</i>		
Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature of authorised representative:		Date:

SECTION B: Declaration to be completed by the Exclusive Right of Burial (EROB) deed holder/s.

<i>As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations relating to Herne Road Cemetery, Crowborough.</i>		
Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature:		Date:
<i>As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations relating to Herne Road Cemetery, Crowborough.</i>		
Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature:		Date:

SECTION B continued: Declaration to be completed by the Exclusive Right of Burial (EROB) deed holder/s.

As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations relating to Herne Road Cemetery, Crowborough.

Forenames & Surname	
Address (including postcode)	
Telephone/mobile number	
Email address	

Signature of EROB holder:

Date:

As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations relating to Herne Road Cemetery, Crowborough.

Forenames & Surname	
Address (including postcode)	
Telephone/mobile number	
Email address	

Signature of EROB holder:

Date:

Parishioner Guidelines

In determining whether fees will be chargeable at the Parishioner or Non-Parishioner rate, the last permanent address of the deceased will be used. If a resident of Crowborough has been accommodated in a residential care/nursing home outside the town, the Parishioner rate will apply so long as the deceased has lived in the residential care/nursing home for no more than five years and has previously lived within the parish of Crowborough for at least five years.

General Data Protection Regulations

All data contained and submitted in this form will be processed in line with our Privacy Notice. You can read our Privacy Notice on our website: <https://www.crowboroughtowncouncil.gov.uk/privacy-notice/>
A paper copy is available on request from the Cemeteries Officer.

Crowborough Town Council Contact Details

Cemeteries Officers
Crowborough Town Council
Council Offices, Pine Grove
Crowborough TN6 1DH

Telephone: 01892 652 907

Email: cemeteries@crowboroughtowncouncil.gov.ukWebsite: www.crowboroughtowncouncil.gov.uk

Office hours: Monday to Thursday - 9am to 5pm; Friday - 9am to 4.30pm